

Committee on Rules and Elections (CRE)

## Agenda

Monday, May 13, 2024

1:00pm – 2:00pm

**I. Consent Calendar {1:00-1:05pm}**

- A. Today's agenda
- B. [April 8, 2024, Meeting Minutes](#)

**Requested Action:** Approval of the Consent Calendar.

**II. Chair's Report – Christopher Viney {1:05-1:15pm}**

- A. Updates from [Divisional Council](#) Meetings ([April 15](#) and April 29)
- B. [May 3 Meeting of the Division](#)
- C. Reminder: Vote on the Proposed Amendments to Divisional Senate Bylaws and Regulations  
Deadline: 5:00pm, Wednesday, May 15, 2024
- D. [CRE Leadership for AY 24-25](#)

**III. [Proposed Amendments to Global Arts, Media, and Writing Studies \(GAMWS\) Bylaws](#) – Chair Viney {1:15 – 1:30pm}**

GAMWS Department Chair Paul Gibbons will attend this session.

The Global Arts, Media & Writing Studies department (GAMWS) faculty met on April 17, 2024 and subsequently by electronic vote passed a motion in support of proposed amendments to its Departmental Bylaws. The Bylaws were amended primarily for the following:

- To revise the description of the Unit;
- to retire the role of Vice Chair and to create program chair roles in governance; and
- to add standing committees.

The proposed amendments to the GAMWS Bylaws in tracked changes can be found [here](#).

A clean version of the proposed amendments to the GAMWS Bylaws can be found [here](#).

**Requested Action:** CRE members discuss the proposed amendments and vote if there is a consensus.

**IV. [Merritt Writing Program Academic Personnel Review Process](#) – Chair Viney {1:30-1:50pm}**

Associate Dean Anne Zanzucchi will attend this session.

In SSHA, the Merritt Writing Program (MWP) is located as an academic program and does not have official Bylaw 55 departmental unit status. For academic personnel reviews, the MWP has had a two-step process. Peer review committees within the MWP are solicited for case analyses followed by the director's analysis of the case file with the peer review as additional advisory information. This is in keeping with [MAPP 283](#), which stipulates that the Dean's Office is responsible for organizing Academic Personnel (AP) actions and processes. For the MWP, in the absence of a department transmittal memo

that would normally follow case presentation and discussion, a director (from the Senate) can serve as AP chair and write an analysis of the case file instead.

**Requested Action:** CRE members to discuss and determine the next steps.

**V. Any Other Business {1:50-2:00pm}**