

GRADUATE COUNCIL (GC)**Policy for Graduate Students Teaching Graduate Students****Approved on March 18, 2015****Revised on February 11, 2025 (DivCo)****Approved by GC on March 7, 2025****I. Instructor of Record (IOR)**

Graduate students are generally not allowed to be instructors of record (IOR) for graduate courses, as students should not be evaluating their peers via course grades. Exceptions will be considered where all the following criteria are met:

1. The Graduate Student IOR has advanced to candidacy for the PhD degree or holds a Master's degree in a relevant field.
2. The Graduate Student IOR must also have suitable expertise in the topic of the course.
3. The Graduate Student IOR must be in Satisfactory Academic Progress.
4. The course is primarily for students in a non-doctoral granting degree program (e.g., professional Master's, M.S./M.A. program). If graduate students in the course have the equivalent qualifications to the Graduate Student IOR, or if these graduate students are in the same graduate program as the IOR, responsibility for grading these students must be assigned to a Senate faculty member.
5. All instructional activities are supervised by a Senate Faculty member.
6. The Graduate student IOR requires approval from the Graduate Group Chair and Graduate Dean.

II. Teaching Assistant (TA)

Graduate students can serve as Teaching Assistants (TA) for graduate courses with supervision from the Instructor of Record if the following criteria are met:

1. The Graduate Student TA has advanced to candidacy for the PhD degree or holds a Master's degree in a relevant field.
2. The Graduate Student TA must also have suitable expertise in the topic of the course.
3. The Graduate Student TA must be in Satisfactory Academic Progress.
4. The Graduate Student TA will not be involved in the handling of final course grades.
5. The Instructor of Record for that course must be a Senate faculty member and will ensure that the Graduate Student TA(s) are appropriately supervised to avoid any conflicts of interest. In cases where the Instructor of Record is not a Senate faculty member, a petition to Graduate Council is required that includes a plan for appropriately supervising the TA.
6. The Graduate Student TA requires approval from the Graduate Group Chair and Graduate Dean.