

Undergraduate Council (UGC)**Agenda****Thursday, April 3, 2025****10:30am – 12:00pm****I. Consent Calendar – 10:30am – 10:35am**

- A. Today's Agenda
- B. [March 20 Meeting Minutes](#)

Requested Action: Approve the Consent Calendar.

II. April 1 DivCo Meeting Update – Lindsay Crawford – 10:35am – 10:40am**III. March 21 [University Committee on International Education \(UCIE\)](#) Update – Greg Wright – 10:40am – 10:45am****IV. [Registrar Request: In-Person Exam Sessions for Online Courses](#) – Chair Sharping – 11:05am – 11:15am**

The Registrar's Office is seeking further clarification from UGC and GC on the scope of an instructional modality definition in their course approval policies. Both policy documents indicate that Online courses have 0% contact hours in person, that 100% of the contact hours are delivered remotely, and that there are no in-person meetings. This raises the following questions:

1. Does this definition extend to exam sessions, including midterms and finals, so that fully online course sections cannot offer in-person exam meetings and must hold them remotely?
2. Or are online sections allowed to offer in-person exams based on the preference of the instructor or departmental scheduling unit?

During their March 21 meeting, GC discussed the Registrar's request and members agreed with point 1 above. Their feedback is available [here](#).

Requested Action: Members to discuss GC's feedback. UGC Analyst will transmit UGC and GC's collective response to the Senate Chair.

V. UGC's Revised Policies and Procedures – Chair Sharping - 10:45am – 11:05am

During the February 6, 2025 UGC meeting, members reviewed and approved proposed revisions to the Supplemental Questionnaire and the Procedures and Policies for Approval of New and Revised Undergraduate Courses. Following the meeting, Chair Sharping made additional edits to the two documents to further clarify the modality definitions. The edits are shown in tracked changes at the links below.

A. [Supplemental Questionnaire](#)

Former UGC Chair Viney and former member Gutierrez met during Summer 2024 and implemented revisions. UGC approved Chair Sharping's proposed revisions at the February 6, 2025 meeting, but additional proposed edits have since been added. All recommended revisions are shown in tracked changes at the link above.

B. [Procedures and Policies for Approval of New and Revised Undergraduate Courses](#)

An AY 23-24 UGC member recommended including any changes to prerequisites for a course to undergo the full Curriculog process (currently included in the abbreviated process, which UGC is not required to review). Chair Sharping further edited the modality definitions on pages 4 and 5. All recommended revisions are shown in tracked changes at the link above.

Requested Action: Members discuss the proposed revisions. If there is consensus, voting members vote in the executive session to approve the proposed revisions.

VI. Discussion: Non-Senate Faculty Voting Rights – Chair Sharping and Pooja Chopra – 11:15am – 11:30am

Chair Sharping received a formal request from Unit 18 Lecturer Pooja Chopra, seeking to initiate a discussion regarding the potential extension of voting rights to non-Senate members.

The Bylaws state that non-Senate members do not have voting rights on Senate Committees. More information is available [here](#).

Requested Action: Members are to engage in discussion and determine next steps.

VII. Approval of Courses¹ – Santosh Chandrasekhar, Haiyan Liu, and Maria Zoghbi - 11:30am – 11:40am

The Subcommittee's recommendations are available [here](#).

Approval by Consent Calendar:

1. [DSA - 102 - Interactive Data Collection & Visualization](#) (new; Fall 2026)
2. [HIST - 190 - History Capstone](#) (new; Fall 2025)
3. [PHYS - 008HL - Honors Introductory Physics I for Physical Sciences Lab](#) (modify existing; Spring 2026)
4. [PHYS - 009HL - Honors Introductory Physics II for Physical Sciences Lab](#) (modify existing; Spring 2026)

Crosslisted Courses:

5. [EH - 141 - Latin American Environmental Literature](#) (new; crosslisted with SPAN 141; Fall 2025) – submitted after deadline, asked for exception.
6. [SPAN - 141 - Latin American Environmental Literature](#) (new; crosslisted with EH

¹ RECUSALS
Jay - PHYS

141; Fall 2025) - submitted after deadline, asked for exception.

7. [GEOG - 112 - GIS for World History](#) (modify existing; crosslisted with HS 112; Spring 2026)
8. [HS - 112 - GIS for World History](#) (modify existing; crosslisted with GEOG 112; Spring 2026)

Requested Action: Approve the courses via consent calendar.

VIII. Any Other Business – All – 11:40am – 11:45am

IX. Executive Session – Voting Members Only – 11:45am – 12:00pm