

Undergraduate Council (UGC)**Agenda****Thursday, May 1, 2025****10:30am – 12:00pm****I. Consent Calendar – 10:30am – 10:35am**

- A. Today's Agenda
- B. [April 17 Meeting Minutes](#)
- C. [Request from SNS for an exception to UGC's October 14, 2024 deadline to submit a new course, PHYS 007, in Curriculog, effective Fall 2025.](#)
- D. [Request from SSHA for an exception to UGC's February 3, 2025 deadline to offer PHIL 162 in Spring 2026.](#)
- E. [Request from SoE for an exception to UGC's October 14, 2024 deadline to offer ENGR 057 lecture online in Fall 2025.](#)

Requested Action: Approve the Consent Calendar.

II. April 22 DivCo Meeting Update – Lindsay Crawford – 10:35am – 10:40am**III. Consultation with AI Workgroup Member Lisa Yeo – 10:40am – 10:55am**

- A. Update on the [Academic Senate AI Workgroup \(AI-WORKGROUP\)](#)

IV. VPDUE Bergerson's Report – 10:55am – 11:05am

- A. Student Retention Committee

V. [Revised Draft Campus Policy on Undergraduate Certificate Programs](#) – Aurora Pribram-Jones and Catherine Keske – 11:05am - 11:15am

During the March 20, 2025 UGC meeting, members reviewed Associate Dean Zanzucchi and Executive Director of Degree Completion Koehler's draft Campus Policy on Undergraduate Certificate Programs, and transmitted [a memo](#) with recommended revisions on April 4, 2025.

On April 23, 2025, Associate Dean Zanzucchi and Executive Director of Degree Completion Koehler provided a revised proposal that addressed the concerns raised by UGC (linked above).

Requested Action: Members review the revised draft policy to assess whether it adequately addresses UGC's prior concerns. Members offer additional comments, if needed. If there is consensus, voting members vote in the executive session to approve the revised draft Campus Policy on Undergraduate Certificate Programs.

VI. UGC's Revised Policies and Procedures – Chair Sharping – 11:15am – 11:30am

During the April 3, 2025 UGC meeting, members reviewed proposed revisions to the Supplemental Questionnaire and the Procedures and Policies for Approval of New and Revised Undergraduate Courses. Following the meeting, Chair Sharping made additional edits to the two documents to further clarify the modality definitions and include information regarding impacted courses and programs. The edits are shown in tracked changes at the links below.

A. [Procedures and Policies for Approval of New and Revised Undergraduate Courses](#)

The updates include:

1. Revised definitions for in-person, online, hybrid, and hyflex courses.
2. New sub-definitions for online with in-person exams, online synchronous, and online asynchronous.
3. Included information regarding impacted courses and programs

B. [Supplemental Questionnaire](#)

For consistency with the policy (linked above), this document has been updated to reflect revised definitions for in-person, online, hybrid, and hyflex courses, as well as new sub-definitions for online with in-person exams, online synchronous, and online asynchronous.

Requested Action: Members discuss the proposed revisions. If there is consensus, voting members vote in the executive session to approve the proposed revisions.

VII. Approval of Courses¹ – Santosh Chandrasekhar, Haiyan Liu, and Maria Zoghbi - 11:30am – 11:40am

The Subcommittee's recommendations are available [here](#).

Approval by Consent Calendar:

1. [AE - 001 - Introduction to Aerospace Engineering](#) (new; Fall 2026)
2. [CRES - 184 - Power, Liberation, and the Body](#) (new, Fall 2025)
3. [EE - 181 - Photonics and Optoelectronics](#) (new; Spring 2027)
4. [USTU - 003 - Introduction to the Research](#) University (new; Summer 2025)

Crosslisted Courses:

5. [BCME - 145 - Bioprocess Engineering](#) (new; crosslisted with BIOE 145; Fall 2026)
6. [BIOE - 145 - Bioprocess Engineering](#) (modify existing; crosslisted with BCME 145; Fall 2026)
7. [COMM - 132 - Health and the Media](#) (new; crosslisted with PH 104; Spring 2026)
8. [PH - 104 - Health and the Media](#) (modify existing; crosslisted with COMM 132;

¹ RECUSALS

Spring 2026)

9. [DSA - 121 - Capstone II](#) (new; crosslisted with MIST 181; Fall 2026)
10. [MIST - 181 - Capstone II](#) (new; crosslisted with DSA 121; Fall 2026)

Requested Action: Approve the courses via consent calendar.

VIII. Any Other Business – All – 11:40am – 11:45am

IX. Executive Session – Voting Members Only – 11:45am – 12:00pm