

**Graduate and Research Council (GRC)****Tuesday, October 23, 2012****1:00 p.m. – 2:30 p.m.****\*\*\*KL 397\*\*\*****AGENDA****Time**

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|-------------|---|---------------|
| <b>I.</b>   | <b>GRC Representative Report</b><br>- UCOLASC (10/10) – <i>Professor Sholeh Quinn</i>   | <b>10 min</b> |
| <b>II.</b>  | <b>Chair’s Report – <i>Professor Valerie Leppert</i></b><br>- Distribution of GRC agenda and minutes<br><ul style="list-style-type: none"> <li>- Expansion of distribution list (agenda only/not enclosures//redacted minutes):<br/>Graduate Programs, School Graduate Program Coordinators, ALO</li> <li>- Committee suggestions for handling resulting feedback</li> </ul> - On-line CRF/graduate application system<br><ul style="list-style-type: none"> <li>- Draft memo to German Gavilan</li> <li>- Draft revised CRF policy</li> <li>- Draft revised CRF form</li> <li>- Draft revised CRF workflow</li> </ul> - Invitation from GRC for EHS Director Ott to discuss UCM laboratory safety management and the UCLA Settlement<br>- Graduate Student Issues<br><ul style="list-style-type: none"> <li>- Report from GSA</li> <li>- Distribution of report: School Graduate Program Coordinators, Deans</li> </ul> - SCS Program Review<br><ul style="list-style-type: none"> <li>- GG Website Memo from GRC/ALO Martin</li> <li>- Faculty and student members memo</li> </ul> - DivCo Meeting (10/18)<br><ul style="list-style-type: none"> <li>- Meeting of the division 3-5 pm, Thursday, November 8, Garden View Dining Room</li> <li>- Revision of SACAP<br/> <ul style="list-style-type: none"> <li>o SACAP Charge</li> <li>o SACAP History</li> </ul> </li> <li>- Senate/EVC meetings with school executive committees</li> </ul> - CCGA (10/10)<br><ul style="list-style-type: none"> <li>- Committee confidentiality</li> <li>- Accreditation</li> <li>- Proposing program solicited reviews substituting for CCGA reviews</li> <li>- Meeting with state legislators in Sacramento February/March</li> </ul> | <b>10 min</b> |
| <b>III.</b> | <b>Consent Calendar</b><br>- Approval of the Agenda<br>- Approval of CRF:<br><ul style="list-style-type: none"> <li>o <b>POLI 251</b></li> <li>o <b>QSB 202</b></li> </ul>  |               |

- EECS 263
- BEST 204/MSE 111
- ES 229/BIO 129/ESS 129

- IV. Internal Reviewers and Process for CCGA Proposals** **10 min**
- Background: Political Science submitted their CCGA proposal to GRC on 10/20. IH is expected to submit their proposal by 11/1, and AM their proposal by 12/1. Given the complexity of the UCM CCGA proposal review process, it is critical to define steps in it and develop a timeline for it, and identify reviewers so that programs have a chance of CCGA approval this year (generally, proposals must be received by CCGA by March 1st to have even a chance of approval during the current academic year.
- Proposed Timeline and Process
  - Review Rubric
  - Political Science CCGA Proposal
  - [New Graduate Program Review Policy](#)
- Action:** Discuss review process and identify internal reviewers.
- V. Disposition of Expenditure Reports for Previous GRC Allocations** **5 min**
- Background: GRC previously collected expenditure reports on GRC funds distributed to graduate groups, to consider in allocating new funding. This year, GRC will not be distributing funding to graduate groups.
- Memo requesting reports
  - Chemistry Report
  - Physics Report
- Action:** Decide if GRC would like to continue collecting expenditure reports.
- VI. Policy Subcommittee- Chair Sayantani Ghosh** **10 min**
- **Rebenching**
- Draft Rebenching memo to DIVCO
  - [Rebenching Budget Committee Report](#)- Outlines framework and recommendations to increase the transparency and equity in the formula for allocating state funds across the ten campuses.
  - [Enrollment Management Principles in Context of Rebenching](#)- Endorses a set of principles as a baseline for a discussion of how rebenching requires enrollment management, and that enrolment planning should address some of the restructuring issues of the University budget.
- Action:** Review subcommittee comments and approve for forwarding to DivCo by November 1.
- VII. Awards Subcommittee- Chair Ruth Mostern** **10 min**
- Background: GRC was asked by the Graduate Division to provide feedback on draft 2013-2014 Fellowship Guidelines.
- Draft memo to Graduate Division Regarding First Year Fellowships
  - Fellowship Call Annotated by GRC
- Action:** Review subcommittee comments and approve for forwarding to the Graduate Division.

**VIII. Library Subcommittee** **10 min**

**Action:** Discuss committee charge and membership, and forward recommendations to DivCo.

**IX. Graduate Group Strategic Planning** **25 min**

Background: Strategic planning this year will be centered around graduate groups. DivCo has requested input on a suitable process and metrics.

- CAPRA Memo on FTE Requests
- NRC Rankings

**Action:** Discuss and provide feedback to DivCo on a graduate group-oriented strategic planning process and metrics.

Upcoming GRC Agenda Items:

- **Review of 2013-2014 Continuing Fellowship Guidelines – under review by award subcommittee, response requested by 11/1**  
*Action Requested:* Review Fellowship Guidelines and forward comments to graduate division.
- **Revisions of APM 700 – under review by policy subcommittee, response requested by 11/1**  
*Action Requested:* Opine and send comments to DivCo by November 9.
- **New APM Section 430 – under review by policy subcommittee, response requested by 11/1**  
*Action Requested:* Opine and send comments to DivCo by November 9.
- **Open Access Policy – under review by policy subcommittee, response requested by 11/15**  
*Action Requested:* Review and send comments to DivCo by November 28.
- **On-line CRF System – under discussion with UGC and German Gavilan**  
*Action Requested:* Review and approve specifications for system, request cost estimate and funding to implement the system.
- **New CRF policy and form – under revision by GRC Chair and Analyst and Registrar**  
*Action Requested:* GRC review and approval
- **Review of Graduate Group Policies and Procedures**  
*Action Requested:* Discuss required revisions and due date.
- **Graduate Student Issues**  
*Action Requested:* Discuss how GRC can help address these problems.
- **Political Science CCGA Proposal- The proposal was received on 10/20 and has been charged to GRC and sent to GD/CAPRA/EVC. Preliminary review by GRC is due 11/06, with final review due by 11/15. GD/CAPRA/EVC comments have been requested by 11/15.**  
*Action Requested:* Review and approve Political Science CCGA proposal.
- **SCS Program Review- The website issue is being addressed and information is currently being collected to determine structure and timeline for SCS Program Review**  
*Action Requested:* Conduct SCS program review.
- **GRC Meeting with EHS Director Ott**  
*Action Requested:* Discuss faculty consultation process in research laboratory safety management and impact of UCLA settlement
- **CCGA Meeting with State Legislators in Sacramento in Feb/March**  
*Action Requested:* Solicit input from committee on discussion points.
- **Credit for Teaching – Vice-Chair Mostern requested discussion of this issue and Chair Leppert requested information from Dean Kello on relevant university policies**  
*Action Requested:* GRC consideration of a formal policy.
- **SACAP**  
*Action Requested:* Discuss the present charge/composition of SACAP and whether revision of the committee is needed, and send recommendations to DIVCO.
- **Graduate Regulations**  
*Action Requested:* Discuss if GRC should draft graduate regulations to be included in the UC Merced Regulations.
- **Required Core Facilities**  
Background: Office of Research will be requesting input on required Core Facilities
- **Web Support for Graduate Programs**  
*Action Requested:* Discuss how GRC can help address this problem.
- **Graduate Dean Search**  
*Action Requested:* Solicit input from GRC members on important search criteria and interview questions for the Graduate Dean search.