Graduate and Research Council (GRC)
Tuesday, December 11, 2012
1:00 p.m. – 2:30 p.m.
KL 362

AGENDA	Time

I. **Guest: Vice Chancellor Jane Lawrence, Student Affairs**   **5 min**
    Action: Provide feedback on commencement gowns.

II. **GRC Representative Report**   **10 min**
- UCORP (12/10)- *Professor Mike Cleary*

III. **Chair's Report –** *Professor Valerie Leppert*   **10 min**
- SACAP Meeting (11/29)
- CCGA (12/5)
- DivCo Meeting (12/6)
- Update: UCLA Settlement Requirements and Research Laboratory Safety Management
- February 2013 Visit: Keith Williams, Director of UC Online Education Program

IV. **Consent Calendar**
- Approval of the Agenda
- Approval of draft memo to DivCo regarding the Political Science and Sociology Bylaw 55 Unit Proposals
- Approval of CRFs:
  - POLI 224
  - POLI 225
  - POLI 227
  - POLI 240
  - POLI 253
  - POLI 254

V. **Committee for the Review of PLO Reports**   **5 min**
    Background: The Committee for the Review of PLO Reports has a process a place for the review of undergraduate reports in which feedback is provided to the programs. ALO Martin has asked for feedback on what type supportive feedback can be provided to graduate programs regarding their program assessment practices as reported in PLO Reports.
- Email request for feedback
- PLO Report Review Template
- PLO Report Rubric

    Action: Discuss and identify supportive feedback that can be provided to graduate programs.

VI. **Summer Session Calendar**   **5 min**
    Background: The proposed calendar adopts the six and eight week session offered in 2012 with an additional new six-week session. The new six-week session would begin immediately after the first six-week session and end on the same date as the eight week session.

Action: Review proposed calendar and forward comments to DivCo by January 11.

VII.   **Rolling CRF and Catalog Copy Deadlines Calendar**   **10 min**
          Background: The document giving due dates for CRFs and Graduate Program Catalog Copy was revised to improve clarity by the GRC Chair, Analyst, Registrar, and Student Affairs.
- Email from the Registrar
- Draft graduate program catalog review process
- Draft Calendar for Graduate Programs and Course Deadlines

          Action: Review and approve revised document.

VIII.   **Executive Session-** *GRC Voting Members Only*   **45 min**

<u>Upcoming GRC Agenda Items:</u>

- **Political Science CCGA Proposal- GRC review was completed 11/15. Revisions requested on 11/30.**
  *Action Requested***:** Identify UCM Internal Reviewers for the Political Science CCGA proposal.

- **Graduate Student Issues – GSA report under review by graduate programs and schools, response requested by 12/04**
  *Action Requested***:** Discuss how GRC can help address these issues within its own policies and in recommendations to units impacting graduate students.

- **Interdisciplinary Humanities CCGA Proposal- the proposal was received on 11/3 and has been charged to GRC and sent to GD/CAPRA/EVC. Final review and GD/CAPRA/EVC comments have been requested by 12/6.**
  Action Requested: Review and approve Interdisciplinary Humanities CCGA Proposal.

- **Applied Mathematics CCGA Proposal- the proposal was received on 12/1 and has been charged to GRC and sent to GD/CAPRA/EVC. Final review and GD/CAPRA/EVC comments have been requested by January 10.**
  Action Requested: Review and approve Applied Mathematics CCGA proposal.

- **On-line CRF System – under discussion with UGC and German Gavilan**
  Action Requested: GRC review and approval of specifications for system and cost estimate request.

- **New CRF policy, form, and workflow – under revision by GRC Chair, Analysts, Registrar, and ALO**
  Action Requested: GRC review and preliminary approval before sending to graduate groups and coordinators for further review.

- **CCGA Meeting with State Legislators in Sacramento in Feb/March**
  Action Requested: Solicit input from committee on discussion points.

- **2013-2015 Catalog**
  Action Requested: Review and approve revisions to the Graduate Studies Section.

- **Distribution model for graduate program funding**
  Action Requested: Discuss distribution model for graduate program funding.

- **Review Graduate Program Review Policy**
  Action Requested: Discuss required revisions and due date

- **Review of Graduate Group Policies and Procedures**
  Action Requested: Discuss required revisions and due date.

- **Graduate Regulations**
  Action Requested: Discuss if GRC should draft graduate regulations to be included in the UC Merced Regulations.

- **Required Core Facilities**
  Background: Office of Research will be requesting input on required Core Facilities

- **Web Support for Graduate Programs**
  Action Requested: Discuss web support and plan for monitoring of content to conform to UC and WASC requirements for graduate program websites.