COMMITTEE ON ACADEMIC PLANNING & RESOURCE ALLOCATION (CAPRA)
Thursday, October 18, 2018
3:00 – 4:30 pm
KL 360
Documents available at: UCM Box "CAPRA AY 18-19"

I.   Consultation with Interim Provost/EVC   **(3:00 – 3:30 pm)**
        A. Continued discussion of CAPRA's priorities for AY 18-19
                i. Areas of potential committee engagement in campus planning processes and suggested
                  timeline

II.   CAPRA analysis of historical FTE information – *Jessica Trounstine*
                A. Recommended percentage of faculty FTE lines the Provost should hold in reserve for the
                  following hires: spousal, targets of excellence, and targets of opportunity.
                B. Recommended procedures for the allocation of these faculty FTE lines
                C. Vacant faculty FTE lines

III.   Chair's Report – *Jessica Trounstine*
        A. Division Council meeting October 9
        B. CAPRA potential partnership with IT on unused server room in SSM.
                A. AVC of IT and the Director of Cyberinfrastructure & Research Computing responded to
                  CAPRA's memo to state that they are working with the Committee on Research
                  Computing meeting to set the requirements and enhancements for this space. After a
                  high-level budget discussion among research computing faculty and IT stakeholders, the
                  AVC and the Director have requested to meet with CAPRA.

IV.   Consent Calendar
        Action: approval of October 4, 2018 draft minutes

V.   Systemwide Review Items
        A. Revised Presidential Policy on Sexual Violence and Sexual Harassment
          Changes made in response to comments received in the last iteration are summarized in the
          systemwide cover letter.

          CAPRA is not a lead reviewer.

          Action: CAPRA to decide whether to opine. If opining, a lead reviewer to be identified. Lead
          reviewer's comments will be discussed at the November 1 meeting. Committee's comments, if
          any, are due to the Senate Chair by 5:00 pm on Tuesday, November 20, 2018.

B. [Proposed Presidential Policy](#) BFB-RMP-7 Protection of Administrative Records Containing Personally Identifiable Information
The UC Records Management Committee is consolidating and updating three policies in the BFB-RMP series that cover related topics – BFB-RMP-7, Privacy of and Access to Information Responsibilities; BFB-RMP-11, Student Applicant Records; and BFB-RMP-12, Guidelines for Assuring Privacy of Personal Information in Mailing Lists and Telephone Directories

CAPRA is not a lead reviewer.

Action: CAPRA to decide whether to opine. If opining, a lead reviewer to be identified. Lead reviewer's comments will be discussed at the November 1 meeting. Committee's comments, if any, are due to the Senate Chair by 5:00 pm on Tuesday, November 20, 2018.

C. [Proposed Revisions to Presidential Policy](#) BFB-BUS-46 (Use of Vehicles and Driver Selection policy). The policy applies to the use of any UC vehicle (owned or leased) and any personal vehicles used in the course of University business. The following proposed changes to the Policy aim to increase accountability for vehicular usage throughout the UC system:
   • The inclusion of the California DMV Negligent Operator Treatment
     System as a standard for eligibility to drive on behalf of the University.
   • Implementation will apply to all drivers on University business – not solely employees.
   • Establishment of Vehicle Collision Review Committees to review collisions, determine preventability, and promote driver safety awareness.
   • Establishment of guidelines for drivers involved in preventable collisions including training, suspension, and potential revocation of driving privileges.

CAPRA is not a lead reviewer.

Action: CAPRA to decide whether to opine. If opining, a lead reviewer to be identified. Lead reviewer's comments will be discussed at the November 1 meeting. Committee's comments, if any, are due to the Senate Chair by 5:00 pm on Tuesday, November 20, 2018.

VI.   Other Business