

**COMMITTEE ON ACADEMIC PLANNING & RESOURCE ALLOCATION (CAPRA)****Wednesday, February 16, 2022****2:00 – 3:30 pm****Zoom**

- I. Chair's Report – *Kevin Mitchell* [2:00 – 2:10]  
A. February 1 UCPB meeting  
B. February 10 Divisional Council meeting

- II. Consent Calendar  
A. Today's agenda  
B. Draft February 9 meeting minutes

**Action requested:** approval of the Consent Calendar

- III. Proposal to Establish a B.S. Degree in Electrical Engineering [2:10 – 2:35]
- The proposal, appendices, and UGC policy on the approval of undergraduate degree programs are available here.
  - Lead reviewer's comments are available here.

**Action:** CAPRA to discuss the lead reviewer's comments. CAPRA's comments are due to the Senate Chair by 5:00 pm on Friday, February 18.

- IV. LASC Memo to CAPRA – *Chair Mitchell* [2:35 – 2:45]  
**Discussion:** LASC's January 31 memo to CAPRA and DivCo regarding the Library's understaffing issue. The memo is available here.

- V. Consultation with Assistant EVC/Provost Martin [2:45 – 3:10]  
**Discussion:** academic planning/budget requests and strategic planning.

- VI. Campus Review Items [3:10 – 3:15]  
A. Academic Activity Proposal  
The proposal was introduced the September 17 Admissions and Financial Aid Committee (AFAC) meeting and at the January 27 DivCo meeting. DivCo members unanimously agreed that the proposal be sent to Senate and School Executive Committees for review and comments.  
The proposal and guiding questions are available here.

**Action:** CAPRA to decide whether to opine. If opining, CAPRA will choose a lead reviewer. The lead reviewer's comments will be discussed at the March 2 CAPRA meeting. CAPRA's comments, if any, are due to the Senate Chair by 5:00 pm on Friday, March 11.

## B. Proposed Revisions to the English Major and Minor

The materials are available here and include the following:

- Memo of support from SSHA Dean Gilger to UGC (Feb 7, 2022)
- Memo of support from the SSHA Curriculum Committee (CC) to SSHA leadership (Jan 11, 2022)
- Memo from the Literatures, Languages, and Cultures (LLC) department addressing some comments and questions raised by the SSHA CC (Dec 13, 2021)
- Memo from the SSHA CC to Professor Brokaw requesting some clarification on the proposal (Dec 8, 2021)
- **Memo from the LLC department to the SSHA CC outlining the proposed revisions (Oct 14, 2021) Page 9 of the PDF document linked above.**
- Revised Catalog Copy
- Program's four-year plan

**Action:** CAPRA to identify a lead reviewer. The lead reviewer's comments will be discussed at the March 2 meeting. CAPRA's comments are due to the Senate Chair by 5:00 pm on Friday, April 1.

## VII. Other Business [3:15 – 3:20]

## A. Oracle Advisory Committee

Interim CFO Schnier is empaneling an Oracle Advisory Committee to serve as a consultative body for to help disseminate information on the issues and solutions being worked on presently. In consultation with Senate leadership the committee will consist of one representative from each School's Executive Committee, one member from the Committee on Research, one member from the Committee on Academic Planning and Resource Allocation, a research administrator from ORED, a research administrator from an ORU and one of the school's financial leads. Additional information from Interim CFO Schnier is available here.

## VIII. Executive Session – voting members only [3:20 – 3:30]