

**COMMITTEE ON ACADEMIC PLANNING & RESOURCE ALLOCATION (CAPRA)**

Thursday, February 22, 2018

2:00 – 3:30 pm

**KL 362**Documents available at: UCM Box "[CAPRA AY 17-18](#)"

- I. Consultation with Senate Chair Amussen (2:00 – 2:30)
  - A. General Education implementation
  
- II. Chair's Report – *Mukesh Singhal*
  - A. [February 20 Division Council meeting](#)
  
- III. Vice Chair's Report – *Kurt Schnier*
  - A. [February 12 PROC meeting](#)
  - B. February 13 Enrollment Management Committee meeting
  
- IV. Budget Group Updates – *Kurt Schnier*
  - A. February 8 Budget Working Group
  
- V. Consent Calendar  
**Action requested:** approval of [draft February 8 meeting minutes](#)
  
- VI. AY 18-19 FTE Requests
  - A. [SOE FTE Requests for AY 18-19](#)
  - B. [SSHA FTE Requests AY 18-19](#)
  - C. [SNS FTE Requests](#). Executive Committee rankings received. Dean rankings forthcoming.

**Discussion:** Planning for the March 12 specially-convened CAPRA meeting for the purpose of reviewing FTE requests and making a recommendation to the Provost/EVC.

- VII. Campus Review Items
  - A. [Bioengineering graduate group proposal](#)

Bioengineering has submitted a proposal to establish a graduate group. CAPRA is one of the lead reviewers.

**Action:** CAPRA to select a lead reviewer of the proposal, and discuss the lead reviewer's comments at the March 8 meeting. Comments are due to the Senate Chair by 5:00 pm on Friday, March 9.
  - B. [Committee on Rules & Elections Recommended Voting Policies](#) in Academic Personnel Cases  
CRE drafted recommended voting policies for Senate review in AY 16-17. In response to committees' comments, CRE has now submitted revised recommendations. CAPRA is not a lead reviewer.

**Action:** CAPRA to review the revised, recommended guidelines and send any comments to the Senate Chair by 5:00 pm on Monday, March 12.

C. [Carry Forward Policy](#)

The Budget Working Group has developed a draft policy for carry forward and is requesting Senate consultation. CAPRA is a lead reviewer.

**Action:** CAPRA to review the draft policy and send comments to the Senate Chair by 5:00 pm on Wednesday, March 14.

D. [Materials and Biomaterials Science and Engineering \(MBSE\) graduate group proposal](#)

MBSE has submitted a proposal to establish a graduate group. CAPRA is one of the lead reviewers.

**Action:** CAPRA to select a lead reviewer of the proposal, and discuss the lead reviewer's comments at the March 8 meeting. Comments are due to the Senate Chair by 5:00 pm on Monday, March 26.