

COMMITTEE ON ACADEMIC PLANNING & RESOURCE ALLOCATION (CAPRA)
MONDAY, SEPTEMBER 16, 2024
1:30 – 3:00 PM

- I. Consultation with EVC/Provost Dumont **1:30 – 1:45**
- A. Allocation of campus funding last year
 - B. The current year TAS budget as compared to last year's TAS budget
- II. Welcome and Introductions – *Chair McCloskey* **1:45 – 1:50**
- A. CAPRA AY 24-25 roster
 - B. CAPRA Conflict of Interest Policy
- III. Chair's Report – *Chair McCloskey* **1:50 – 2:25**
- A. AY 24-25 CAPRA goals
 - i. Temporary Academic Staffing (TAS) budget
 - ii. Academic Affairs budget review/campus budget call
 - B. Representation on Campus Committees
 - i. Periodic Review Oversight Committee (PROC)
Action: CAPRA to select a member to serve on PROC for AY 24-25. (See email from committee analyst on August 27.)
 - C. Divisional Council meeting September 9
The meeting was attended by CAPRA Vice Chair Beman. Chair McCloskey will share his updates in his absence from the September 16 CAPRA meeting.
- IV. Structure of CAPRA meetings – *Chair McCloskey* **2:25 – 2:45**
- A. 1) Consultation with EVC/Provost, 2) Committee business and consultations with consultants, and 3) Executive session for voting members only
 - B. Process for campus and systemwide review items, new program proposals, and budget requests
Each review item, proposal, and budget request review will have a primary and secondary reviewer from among the CAPRA membership. The primary reviewer will be responsible for presenting their comments in CAPRA meetings or via email for the committee's discussion. The secondary reviewer will be responsible for working with the committee staff member to draft the memo to the Senate Chair.
- V. Consent Calendar
- A. Today's agenda
 - B. Draft May 15, 2024 meeting minutes

Action requested: Approval of the Consent Calendar

This agenda may contain confidential and privileged material for the sole use of CAPRA members.

VI. Executive Session – *Voting Members Only* **2:45 – 3:00**

A. Campus and Systemwide Review Items

VII. Informational Items

A. CAPRA AY 23-24 annual report

B. CoC's Guide to Populating Academic Senate Committees: Leadership and Membership Commitments