

COMMITTEE ON ACADEMIC PLANNING & RESOURCE ALLOCATION (CAPRA)**Thursday, September 6, 2018****3:00 – 4:30 pm****KL 360****Documents available at: UCM Box [“CAPRA AY 18-19”](#)**

- I. Consultation with Interim Provost/EVC – *Gregg Camfield* (3:00 – 3:30 pm)
 - A. CAPRA’s role vis à vis school executive committees
 - B. Academic planning initiative

- II. Chair’s Report – *Jessica Trounstine*
 - A. [Introduction](#) of AY 18-19 committee members
 - B. Committee goals AY 18-19
 - i. UCM implementation of [systemwide faculty salary increase plan](#)
 - ii. Tracking of historical faculty FTE
 - C. [Committee reviewer assignments](#)
 - D. CAPRA consultations with Budget Office: September 20, October 18, November 29

- III. Senate Vice Chair’s Report – *Anne Kelley*
 - A. August 28 Division Council [meeting](#) updates

- IV. Campus Budget Working Group
 - A. The AY 17-18 Budget Working Group is being reconstituted for AY 18-19. Faculty nominees are sought from CAPRA, CoR, UGC, and GC. The charge to the Budget Working Group, the Group’s report on the work it completed last year, and the request from the Group’s co-chairs for Senate representation this year can be viewed [here](#).

Action: CAPRA to nominate one member to serve on the Budget Working Group. The nomination will be submitted to the Committee on Committees for consideration.

- V. Consent Calendar

Action: approval of May 17, 2018 [meeting minutes](#)

- VI. Campus Review Items
 - A. Committee on Rules & Elections (CRE) [revised voting policy](#)

Background: in AY 16-17 and AY 17-18, CRE drafted “Recommended Voting Policies in Academic Personnel Cases” for review by Senate committees. After receiving several comments from Senate committees and Division Council, CRE has again revised its policy. Note: CAPRA declined to opine on both previous iterations.

Action: CAPRA to decide whether to opine. If opining, a lead reviewer will be assigned who will lead the discussion at the September 20 meeting.

CAPRA's memo is due to the Senate Chair by 5:00 pm on October 2.

- B. [University Extension's proposal](#) for non-degree certificate in child development and care
The policy governing the establishment of a non-degree program by Extension is [here](#).
As per section II.C. of the policy, the Senate is asked to consider the following when reviewing a proposal for a non-degree program put forth by Extension:
Senate Committee members should ask questions if there are concerns about the credibility of a content area, intended audience, or selection of courses to be included in a non-degree program, or resource impacts on existing (non-Extension) academic programs.

CAPRA and UGC are lead reviewers.

Action: CAPRA to assign a lead reviewer, who will lead the discussion at the September 20 meeting. **CAPRA's memo is due to the Senate Chair by 5:00 pm on Thursday, September 20.**

- VII. Executive Session (voting members only)
- VIII. Consultation with Director of Space Planning & Analysis – *Maggie Saunders* **(4:00 – 4:30)**
- A. Discussion of space allocation plan
- B. [Memo](#) from research computing faculty (8/27/18) regarding use of SSM 139.
- IX. Other Business
- X. Informational Items
- A. [CAPRA Conflict of Interest policy](#)
- B. [AY 17-18 CAPRA annual report](#)