

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
January 25, 2018

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on January 25, 2018 in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Consultation with Provost/EVC

Prior to this meeting, CAPRA received concerns from some faculty members related to resources for the General Education program. Specifically, CAPRA requested clarification from the Provost/EVC on: 1) the “20-20-20 rule” 2) whether compensation for teaching Spark seminars as an overload will be allocated beyond one year, and 3) whether compensation for teaching Spark seminars as an overload can be used for research expenses, or in the form of a stipend, or as off-scale salary adjustments.

The Provost/EVC confirmed that funding for the General Education curriculum is a high priority with respect to funding. He anticipates that compensation for faculty teaching Spark seminars as overload will be available beyond just one year. He added that he has no preference as to how faculty use that compensation, and referred CAPRA members to the General Education proposal that was voted on by Senate faculty in spring 2017. On the question of the 20-20-20 rule, the Provost/EVC suggested that workload issues be answered at the unit or School-level by the School Executive Committee. CAPRA members and the Provost/EVC then held a discussion about the trade-off between teaching Spark seminars and teaching in the disciplines, and CAPRA members reiterated the importance of compensation for teaching Spark seminars as an overload, especially for untenured faculty.

CAPRA members agreed to send a memo to the General Education subcommittee and ask for clarification on the three aforementioned points.

Action: CAPRA to issue a memo to the General Education subcommittee prior to subcommittee’s meeting on January 29

II. Chair’s Report

Chair Singhal updated CAPRA members on the January 23 Division Council meeting. Major items of discussion included the revised, CRE voting guidelines for faculty personnel cases, endorsement of the trial for the Incentive Plan for Revenue Generating Master’s Degree Programs, and the endorsement of the joint memo

from COR and CAPRA to the Budget Working Group co-chairs on faculty discretionary funding.

III. Enrollment Management Committee Meeting

CAPRA member Schnier updated CAPRA members on the January 17 Enrollment Management Committee meeting. The committee has formed subcommittees to address issues on enrollment planning, enrollment projections, and an enrollment mission. To aid in developing a mission, the committee is reviewing similar missions from other campuses. The committee agreed that a well-defined mission statement is crucial as they move forward with enrollment planning.

IV. Working Group Updates

CAPRA member Schnier, a member of the Budget Working Group, reported that a proposed carry forward policy is almost ready for campus review. CAPRA member Colvin, a member of the Academic Planning Working Group, reported no new updates and reminded CAPRA of the February 15 deadline for the submission of academic plans. This is also the deadline by which deans must submit their ranked FTE priorities to the Provost/EVC and CAPRA.

V. Consent Calendar

Action: the minutes of the January 11 meeting were approved as presented.

VI. Campus Review Items

- The Senate is asked to review a revised proposal to establish a minor in Management Analytics and Decision-making (MAD) and determine if the modified proposal addresses the various issues raised by Senate committees in the original proposal in AY 16-17.

CAPRA members preferred additional time to review the revised proposal. Two committee members volunteered to lead the discussion at the February 8 CAPRA meeting.

Action: this item was tabled until the February 8 meeting.

- The Senate is asked to review proposed revisions to Section Part II, Section 4 of the Division Regulations addressing Honors. The proposed revisions establish standards for awarding High and Highest Honors in the major. These revisions are requested by Divisional Council, following its April 24, 2017 endorsement of UGC's approval of The Proposal for an English Honors

Program. At that time, Divisional Council noted that the Honors Program can be established, and students enrolled to graduate with honors, but that the program's desire to award High Honors and Highest Honors requires revisions to the Division's Regulations.

Prior to this meeting, a CAPRA member volunteered to lead the review of this item. CAPRA's main comment on the proposed revisions is to include a provision that all future Honors proposals must be reviewed by CAPRA in addition to UGC.

Action: CAPRA's memo will be submitted to the Senate Chair by the deadline of January 30.

VII. Systemwide Review Items

- The Senate is asked to review the proposed Presidential Policy on Open Access for Theses and Dissertations. Under such a policy, the UC would obtain a limited license to permit electronic theses or dissertations authored by UC graduate students to be available in an open access repository. Prior to this meeting, a CAPRA member volunteered to lead the review of this item, and recommended that the committee endorse the proposed policy. Committee members agreed to endorse.

Action: CAPRA's memo will be distributed to the Senate Chair by the deadline of January 30.

- The Senate is asked to review a proposed amendment to Senate Bylaw 128 concerning conflicts of interest. A new section would be added which would govern conflicts of interest on Senate committees, subcommittees, and task forces. Due to time constraints, CAPRA members agreed to table this item until the February 8 meeting.

Action: this item was tabled until the February 8 meeting.

There being no further business, the meeting adjourned at 3:30 pm.

Attest: Mukesh Singhal, CAPRA Chair