

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
November 30, 2021

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 1:00 pm on November 30, 2021, via Zoom. Chair Kevin Mitchell presiding.

I. Consultation with Assistant EVC/Provost Martin

Assistant EVC/Provost Martin shared with CAPRA a presentation on the next steps of academic planning that she will give to the school deans and division leads later in today's meeting.

By way of recap, in June 2021, academic plans were submitted to CAPRA and the EVC/Provost under Phase III of academic planning from each School, the future Gallo school, the Divisions of Undergraduate and Graduate Education, and the Library. There was no budget call or allocations in support of academic planning last spring. With this academic year, the campus will move into an annual, rolling planning cycle to extend the 5-year plans.

By March 1, 2022, schools and divisions are asked to submit the following:

- Summary of Progress on Strategies and Impact: This includes a brief narrative, as desired, and an update to the Phase III Excel spreadsheet summarizing the school/division academic plan.
- Extended Academic Plan:
 - The school or division's narrative document outlining its academic plan for AY 2022-23 to 2026-27. Building on last year's work, this year schools/divisions are asked to expand the plan by providing details for the work to be undertaken in AY 23-24 and outlining the strategies for AY 26-27.
 - An updated Phase III Excel spreadsheet summarizing the school/division's extended five-year academic plan.
- Budget Request for AY 2022-23 (FY 2023) & Necessary Co-requisite Resources
 - Per the Chancellor, for FY 2023, new monies will support efforts to strengthen *operations* in support of enrollment growth and research. There will be no regular faculty allocation this year.
- Longer-Term Estimate of Co-requisite Resources

Questions that guide this work are:

- Report on Progress
 - What is the status of the work (strategies) planned for AY 2021-22?

- What if any changes in associated measures have been observed?
- Extend 5 Year Plans
 - What does the school/division plan to do in 2023-24 and 2026-27?
- Develop FY 22-23 Budget Request
 - What new monies are schools and divisions requesting for FY 2023 through the budget request to support school strategies?
 - What other resources may be needed in FY 2023 to support those strategies?
 - What strategies and in turn measures will those new monies will support?
- Assess Longer-term Resource Needs
 - What “co-requisite resources” do you anticipate needing in the next two to five years, e.g., space, IT, ORED, HR, OEDI, ER, Student Affairs, etc.?

Priorities for AY (FY) 22-23:

- Chancellor’s priorities
 - Operational support for
 - Enrollment growth
 - Research
 - With EDI as a consideration in all efforts.
- EVC/Provost’s priorities
 - Enrollment Growth
 - Grant Awards
 - Diversity

Priorities for AY (FY) 23-24:

- Enrollment growth
- Research

With EDI as a consideration in all efforts.

Assistant EVC/Provost Martin stated that she will provide guidelines to the school deans and division leads in advance of the March 1, 2022 submission deadline.

In response to a question from a CAPRA member, EVC/Provost Camfield stated that requests for future faculty FTE lines should be included in the academic plans.

II. Consultation with School Deans and Division Leads

Attendees:

SSHA Dean Gilger, SoE Dean Matsumoto, Interim VPDGE Kello, VPDUE Frey, University Librarian Li, and Director of Division of Management and Information Maglio. (SNS Dean Dumont will attend the December 14 CAPRA meeting.)

Assistant EVC/Provost Martin presented the aforementioned academic planning information and provided an example spreadsheet.

III. Other Business

A. Chair's report on November 18 Divisional Council meeting

- i. The Senate Chair informed Divisional Council that administrative leadership requests the Senate to re-start its review of the Community and Labor Center ORU proposal that was reviewed by the Senate last year.
- ii. The Senate Chair reported to Divisional Council that he expressed his concern to the EVC/Provost that some department chairs are holding faculty members' incidental funds rather than allowing faculty members to control these funds themselves.
- iii. The campus has a large number of open staff positions.
- iv. Divisional Council has formed an ad hoc subcommittee of members who will decide how to allocate the \$1 million in funding from the Chancellor to the Academic Senate (this funding derived from the MacKenzie Scott gift fund). CAPRA and CoR previously submitted a joint memo to Divisional Council with a list of recommended expenditures. CAPRA Chair Mitchell will keep CAPRA informed of the subcommittee's work.
- v. Divisional Council learned that there are 60 students living in campus housing that are unvaccinated and are not being tested regularly. Senate Vice Chair LiWang shared with CAPRA that per the discussion in yesterday's standing COVID-19 meeting with campus leadership, approximately 70% of the unvaccinated students are getting tested at least once a week.
- vi. EVC/Provost Camfield has requested a CAPRA member to serve on the search committee for the new position of Vice Provost of Academic Affairs and Strategy.

Action: The committee analyst will obtain more information on the search committee's workload and timeline to share with CAPRA members.

There being no further business, the meeting was adjourned at 2:30 pm.

Attest: Kevin Mitchell, CAPRA chair