

**Committee on Academic Planning and Resource Allocation
(CAPRA)
Minutes of Meeting
November 7, 2016**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 1:30 pm on November 7, 2016, in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Chair's Report

Chair Singhal updated CAPRA members on the following:

- November 1 UCPB meeting. Major items of discussion included enrollment updates, the AY 17-18 budget, rebenching numbers, self-supporting proposals, and the new Presidential policy on international activities that was recently reviewed by the campuses.
- November 3 Division Council meeting. The main discussion items were the summer session salary cap memo sent to all faculty by the Provost and deans; committee chair reports, and the various systemwide items under review by Senate committees.

II. Consent Calendar

- October 24 draft meeting minutes

Action: approved as presented.

III. Relationship with School Executive Committees

The Senate Chair has requested that CAPRA consider the need for and/or benefits of input by School Executive Committees on resource-related and planning aspects of the duties and responsibilities of CAPRA. Which specific CAPRA-related proposal/activity would benefit from input from Executive Committees?

CAPRA held a lengthy discussion on faculty hiring and the centralization of resources, the two items that are most important to the committee. A committee member mentioned the APM 245 (department chairs) memo that was drafted in a previous academic year by several AP chairs and pointed out that CAPRA should have a role in consulting on structural modifications in school governance. Members agreed that CAPRA should invite the chairs of the three school executive committees to meetings in spring semester so that CAPRA can consult with them on their priorities and expectations with regard to Senate consultation.

Action: CAPRA will draft a response to the Senate Chair by her deadline of November 21 stating its intention to invite the school executive committee chairs to committee meetings in spring semester.

IV. Update on CAPRA's "10K by 2020" Project

Committee member Colvin provided CAPRA members an update on the data recently received with regard to enrollment and space projections by 2020. He indicated that by the next committee meeting of November 21, he will be able to provide output tables showing the total number of students per class.

CAPRA members agreed to decide at the November 21 meeting what, if anything, to present to faculty members at the November 28 Meeting of the Division. The draft model may not be ready at this time, in which case, the main item of discussion will be CAPRA's proposed hiring plan which will be sent to the Provost, Division Council, Deans Council, and School Executive Committee chairs later today.

V. Systemwide Review Item

- Proposed Revisions to Senate Bylaw 182: University Committee on International Education (UCIE).

The proposed amendments would:

- formalize faculty governance and lays out reporting relationships between both Senate agencies and Administrative entities.
- formally designate UCIE as the liaising Senate agency between UCOP international policy working groups and Academic Senate leadership.
- formalize the consulting, reporting, and feedback mechanisms between UCIE and Administrative and Senate agencies
- make UCIE's bylaws conform to those bylaws already in place at a number of Senate Divisional Committees on International Education (or their equivalents).

Action: The Senate Chair will be informed that CAPRA has no comments.

There being no further business, the meeting was adjourned at 3:00 pm.

Attest:

Mukesh Singhal, CAPRA Chair