

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
December 13, 2018

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 3:00 pm on December 13, 2018 in Room 360 of the Kolligian Library, Chair Jessica Trounstone presiding.

I. Consultation with Interim Provost/EVC

The Interim Provost/EVC announced that while he tentatively decided on the number of faculty FTE lines he will allocate for next year, he must now rethink the number since he discovered that the total number of lines under the 2020 plan will be fewer than 100 as was hitherto assumed. Another reason for his delay on announcing the number of lines is that he is considering how to proceed with the reserve of FTE lines to be used for targets of opportunity and targets of excellence.

The Interim Provost/EVC and CAPRA members discussed the committee's Call for FTE Requests which was submitted to him on December 7. A discussion ensued about L(P)SOEs and whether this series should be included in the Call. Ultimately, the Interim Provost/EVC and CAPRA agreed that references to L(P)SOEs should be removed from the Call, and that FTE requests involving this series should be a separate process.

Action: CAPRA to revise the Call for FTE requests to remove L(P)SOEs and resubmit to the Interim Provost/EVC. The Interim Provost/EVC will, in his cover letter to the school deans, explain that the process for requesting lines for L(P)SOEs will be separate from that of ladder-rank faculty.

The Interim Provost/EVC announced that in conjunction with the UGC chair, BOARS representative, and the Vice Chancellor for Student Affairs, he is empaneling a small committee on enrollment management. The Interim Provost/EVC decided that the former Enrollment Management Council was unwieldy partly due to its large size. The new committee, therefore, will comprise just five members charged with a more strategic focus. The membership may consist of the VPDUE, Vice Chancellor for Enrollment Management, the BOARS representative, a staff member from IRDS, and possibly a member of CAPRA. Division Council will be consulted on the final membership and the charge which is yet to be drafted. The Interim Provost/EVC asked CAPRA members if they are amenable to having a committee member included on this new group's membership.

A brief discussion then took place about a process for vacated faculty FTE lines. The Interim Provost/EVC stated that the presumption is that vacated lines stay within the same department. CAPRA members asked that he communicate this to the schools.

Upon the Interim Provost/EVC's departure from the meeting, CAPRA members agreed that they will review the charge of the new enrollment management committee before they commit to placing a representative on it.

II. Consultation with IRDS

Prior to this meeting, CAPRA submitted a list of questions to Gary Lowe from IRDS pertaining to the data and criteria involved in analyzing the campus's attainment of R1 status.

Lowe presented the committee members with answers to their various questions, namely, an analysis of the two indices of research activity, aggregate and per capita. The major topics for discussion were the R&D expenditures in science and engineering, R&D expenditures in non-S&E fields, and comparison data related to other campuses reaching R1 status.

Lowe stated that data can be accessed from COGNOS, academic program review packets, instructional budget data, and Tableau. He mentioned his willingness to build data sets for CAPRA if requested. In response to the request from the CAPRA chair, Lowe will provide a data analysis on the chair's previous work on the number of student credit hours per faculty member.

Action: Lowe will reconfigure the CAPRA chair's data on student credit hours and will distribute to CAPRA members. He will also share with CAPRA members the relevant academic program review data and instructional budget information.

III. Chair's Report

Item was tabled due to more pressing agenda items.

IV. Consent Calendar

Action: the November 29 meeting minutes were approved as presented.

V. QSB Proposal to Create Concentration in Ecology & Evolutionary Biology

Action: CAPRA assigned a lead reviewer whose comments will be discussed at the January 10, 2019 meeting. CAPRA's comments are due to the Senate Chair by January 18.

VI. Campus Review Items

- Draft Policy to establish new schools and colleges
Prior to this meeting, CAPRA members reviewed a draft memo via email. The committee generally supports the draft policy but requested several points of clarification with regard to the pre-proposal and proposal process.

Action: CAPRA's memo will be transmitted to the Senate Chair by December 21.

- Campus space planning principles
CAPRA members found the document to be comprehensive and generally well-structured but raised several points, including the role of department chairs, the role of faculty in evaluating the utilization of space, the criteria for the reassignment of space, and the process for transferring space between units.

Action: CAPRA's memo will be transmitted to the Senate Chair by December 21.

VII. Systemwide Review Item

- Presidential Taskforce on Universitywide Policing Policies
CAPRA members noted that the recommendations from the taskforce have resource implications and the committee should opine.

Action: CAPRA assigned a lead reviewer whose comments will be discussed via email. CAPRA's memo will be transmitted to the Senate Chair by December 21.

There being no further business, the meeting adjourned at 4:30 pm.

Attest: Jessica Trounstine, CAPRA chair