

**Committee on Academic Planning and Resource Allocation (CAPRA)**  
**Minutes of Meeting**  
**February 21, 2019**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 3:00 pm on February 21, 2019 in Room 362 of the Kolligian Library, Chair Jessica Trounstone presiding.

I. Consultation with EVC/Provost

In conjunction with Chair Trounstone, EVC/Provost Camfield updated CAPRA members on the academic planning work group's (APWG) efforts.

Three town halls have been held with faculty, and the APWG has received valuable feedback. Chair Trounstone reported that most faculty agree that the Carnegie indices are useful, but also acknowledge the need to take into account non-Carnegie indices, including 1) UC quality publication record, 2) undergraduate and graduate student success, and 3) breadth in research and teaching programs. A particularly useful comment arising from one of the town halls was that UC Merced should identify the universities who have recently moved from R2 to R1 status – or are on the cusp of R1 status – and determine what we can emulate.

Chair Trounstone asked CAPRA members whether the core criteria included in the annual call for FTE requests should remain or whether they should be modified. Members agreed that the Carnegie indices are generally already covered under CAPRA's criteria. A brief discussion ensued regarding graduate rates and time to degree which are indices used in many ranking systems of colleges and universities. Members also discussed how to measure a UC quality educational experience for students, and possibilities included job placement and placement in graduate school (the EVC/Provost stated that the latter data is already gathered by UCOP).

EVC/Provost Camfield then briefly discussed the process for future budget and FTE request calls. A CAPRA member inquired how schools would be able to request staffing needs required by their additional faculty FTE lines, and EVC/Provost Camfield responded that this needs to be examined more closely in the context of integrative planning. EVC/Provost Camfield suggested that schools could request staff FTEs in conjunction with faculty FTEs, or, they could adopt the UC Berkeley model of established "escalators" in which any faculty FTE line includes a percentage of a staff FTE. CAPRA members pointed out that the Berkeley model may be too general, as staff support for faculty is discipline specific.

II. Chair's Report

Chair Trounstone explained to CAPRA members that this is the last year in which CAPRA will conduct its traditional FTE request process. Beginning next academic year, the EVC/Provost will allocate bundles of FTE lines to the Schools and the Schools will make the specific

decisions. CAPRA's role will no longer be to recommend to the EVC/Provost on FTE line allocation, but rather, to evaluate whether Schools (and ORUs) are making efficient use of their resources from an institutional perspective.

Chair Trounstin stated that she will continue to update CAPRA members on APWG's efforts.

Chair Trounstin then shared relevant updates from the February 20 Division Council meeting: the Council approved the Social Sciences & Management unit's proposed name change to "Economics & Business Management", as well as the proposed working title change for the L(P)SOE series to "Teaching Professor".

### III. Budget Work Group updates

CAPRA member Singhal debriefed the committee on the February 11 Budget Work Group (BWG) meeting. One of the major topics of discussion was the library's budget. University Librarian Haipeng Li and Deputy Librarian Donald Barclay gave a presentation to the BWG on where UC Merced's library stands against the nationwide median for student expenditure (Merced is lower). It was also mentioned in the meeting that the Library's budget must be increased by 5% just to sustain its current services; the BWG suggested that a 10% increase is more optimal to account for the Library's growth. The second major item of discussion was the funding model for summer courses. The BWG examined the Davis and Berkeley models in an effort to analyze how to change the allocation of funds to increase the incentive for the campus to offer additional summer courses. Member Singhal stated that the BWG will continue its discussion of these two topics at the next BWG meeting.

### IV. Consent Calendar

**Action:** due to time constraints, this item was tabled for the next meeting.

### V. Campus Review Items

- Proposed Honors Program in Psychological Sciences

CAPRA members noted that there is a conflict between the proposal and the dean's letter regarding resource implications for offering the honors seminar. While this appears to be a fairly minor impact given the size of the Psychological Sciences program, CAPRA members recommend that the dean and program faculty come to a clear understanding regarding allocation of teaching credit for the honors seminar before the honors program is instituted.

**Action:** CAPRA's memo will be sent to the Senate Chair by his deadline of Friday, February 22.

- Proposed Economics B.S. degree

CAPRA members noted that no teaching plan was included with the proposal and therefore found it difficult to determine if the classes required by this new major are already being offered and have space for new students. CAPRA members noted that Economics is not admitting students to this program because they do not have sufficient faculty to provide the graduate curriculum along with the department's two existing majors. Members were therefore unclear as to the feasibility of proposing a new undergraduate major in light of these resource constraints.

**Action:** CAPRA's memo will be sent to the Senate Chair by his deadline of Friday, February 22.

- Enrollment Strategy Committee charge

CAPRA members were generally supportive of the charge, but had two concerns: 1) how can transparency in decision-making be ensured and 2) it is unclear how the enrollment strategy committee will "monitor how well the campus meets those targets", and what the committee would do if it found that targets are not being met. Finally, CAPRA hopes that members of this enrollment strategy committee are keenly aware of the potential budgetary implications of any decisions that may influence the campus's ability to meet our enrollment targets.

**Action:** CAPRA's memo will be sent to the Senate Chair by his deadline of Tuesday, February 26.

- Campus space planning documents

Regarding the document entitled "Space Allocation and Assignment: Definitions, Process and Standards", CAPRA members noted that academic departments have essentially no budgets and therefore cannot pay for space renovations. CAPRA members suggest that the document's reference to "Costs for such modifications are borne by the group making the request..." should be changed to "The group making the request is responsible for identifying the source(s) of funding..."

Regarding the document entitled "Office of Space Planning's Role in the Faculty Hiring Process", CAPRA members had several concerns, mainly, the statement that the Office of Space Planning would request information from faculty candidates (e.g. their CVs) to ascertain their potential space needs. CAPRA members asserted that the usual application materials requested from faculty candidates do not include any detailed discussion of space and startup needs. Furthermore, CAPRA members believe that the search chair should be the point of contact for the faculty candidates rather than an administrative office. In general, CAPA is concerned by the delays that would occur in the faculty hiring process if the proposed procedures outlined in this document are implemented.

**Action:** CAPRA's memo will be sent to the Senate Chair by his deadline of Monday, March 11.

- Non-Degree Program Proposal: Online/Distance Education Version of the UC Merced Extension Teacher Preparation Program, Multiple Subject Credential and Single Subject Credential

This is a proposal from University Extension to establish a distance education version of the onsite program was approved by the Senate in April 2018.

A lead reviewer from CAPRA was identified.

**Action:** the lead reviewer's comments will be discussed at the March 7 committee meeting. CAPRA's comments are due to the Senate Chair by Friday, March 22.

#### VI. Systemwide Review Items

- Proposed Revisions to SVSH Academic Frameworks

These are draft revisions to the SVSH Investigation and Adjudication Framework for Senate and Non-Senate Faculty, and the Investigation and Adjudication Framework for Staff and Non-Faculty Academic Personnel.

CAPRA members endorsed the proposed revisions.

**Action:** CAPRA's memo will be submitted to the Senate Chair by his deadline of Monday, February 25.

- UC Transfer Admission Proposal

The Board of Admissions and Relations with Schools (BOARS) was tasked to revisit the University's transfer admission guarantee policy following UC's entering into an MOU with the California Community Colleges (CCCs) in spring of 2018. Senate committees are now invited to review the proposal from BOARS.

A lead reviewer from CAPRA was identified.

**Action:** the lead reviewer's comments will be discussed at the March 7 committee meeting. CAPRA's comments are due to the Senate Chair by Friday, March 22.

There being no further business, the meeting adjourned at 4:30 pm.

Attest: Jessica Trounstine, CAPRA Chair