

**Committee on Academic Planning and Resource Allocation  
(CAPRA)**

**Minutes of Meeting  
February 6, 2017**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 1:30 pm on February 6, 2017 in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Chair's Report

Chair Singhal updated CAPRA members on the following:

--February 2 Division Council meeting.

- Chancellor Leland, Associate Chancellor/Chief of Staff Klotzbier, and Assistant Vice Chancellor Veronica Mendez discussed with Division Council the UCOP framework for UC's growth and support. This project is to identify the direction and resources needed to sustain the University as a world-class public research university into the future. The immediate next phase of the project is to develop at least two scenarios for UC Merced describing enrollment in 2040 and related resourcing needs. The Chancellor asked for Division Council's input on criteria to inform scenario development and on next steps, including date and time for March discussion of draft scenarios.
- COR's suggested addition to FWAF's previously-submitted principles on start up and incidental funds.
- Council endorsed D&E's memo endorsing the VPF's efforts on LGBTQ engagement.

--January 31 budget meeting hosted by the Provost and Office of Planning & Budget. Budget staff presented a slide show of campus budget numbers and took questions from faculty members in the attendance. The second meeting will be held on February 8.

## II. Consent Calendar

**Action:** January 23 draft meeting minutes approved as presented.

## III. Update on CAPRA's "10K by 2020" Project

CAPRA member Colvin met again with IRDS staff and agreed that the campus would benefit from an established process for enrollment and future growth instead of extrapolating numbers. It is also critical going forward that there be one set of projected numbers, as opposed to the current situation in which there are more than one set of aspirational numbers from various units. Professor Colvin stated that he will continue to meet with IRDS staff on the 2020 numbers and on future growth processes.

## IV. Consultation with SNS Executive Committee Chair

Guests: SNS Executive Committee Chair Dave Kelley and UGC Chair Dr. Anne Zanzucchi. GC Chair Ramesh Balasubramaniam was absent from today's meeting.

When asked by CAPRA members the role of the SNS executive committee with regard to resources, Professor Kelley related that the executive committee traditionally has not had its own input in FTE requests but should do so moving forward; nor has the committee been asked to weigh in on resources connected to new programs. The role of the executive committee was not fully articulated and currently meets only on an ad hoc basis. Compounding these issues is the various competing interests among units represented on the executive committee. CAPRA members pointed out that they can request FTE rankings and rationale from the dean and each of the units and review both, thereby mitigating the fear of some units in the schools that their rankings are not considered.

CAPRA members briefly discussed the former curriculum committee which was dissolved by SNS in 2011. SNS believed at the time that discussions about courses and curriculum could more effectively take place with the unit

chairs or graduate group chairs and that maintaining an extra committee given the lack of enough senior faculty was not efficient.

Professor Kelley ended by suggesting that with the release of additional foundational FTE lines for next year, perhaps the SNS executive committee will play a more significant role in the FTE requests.

V. Consultation with SSHA Executive Committee Chair

Guests: SSHA Executive Committee Chair Jeff Gilger and UGC Chair Dr. Anne Zanzucchi.

Professor Gilger informed CAPRA members that the SSHA executive committee meets regularly and reviews requests for new programs, majors, and minors. In their memos back to the requesting party, the executive committee does provide advice on resources. SSHA also empanels a curriculum committee that meets regularly.

When asked by CAPRA members about the challenges facing the SSHA executive committees, Professor Gilger answered that deadlines connected to systemwide and campus wide review items are often too short and unreasonable given the faculty's workload and other service commitments. Resources are critical and sometimes the executive committee does not have enough time to do a thorough review. Going forward, a more sustainable approach must be implemented in order for the executive committee to efficiently opine on all resource requests, including those connected to FTEs.

There being no further business, the meeting was adjourned at 3:00 pm.

Attest:

Mukesh Singhal, CAPRA Chair