

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
February 7, 2019

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 3:00 pm on February 7, 2019 in Room 362 of the Kolligian Library, Chair Jessica Trounstine presiding.

I. Consultation with EVC/Provost

EVC/Provost Camfield reiterated his previous statement that he wants CAPRA to be more deeply involved in the campus budget process beyond their current role of only advising on faculty FTE allocations. A discussion then ensued about how best to capture budget requests outside of the campus budget call. This discussion stemmed from the recent request made by the EVC/Provost to Senate committees to provide a list of institutional initiatives the campus should undertake to reach R1 status. This request originated from UCOP as part of the future, UC long-term budget planning process. While traditionally, FTE and budget requests come through departments (formerly the bylaw 55 units), the process sometimes lacks coherence and streamlining.

Chair Trounstine elected to debrief CAPRA members on academic planning work group (APWG) business with the EVC/Provost in attendance, as she and the EVC/Provost are the group's co-chairs. Chair Trounstine explained that the APWG has formed three subcommittees: Strategy (organizes town halls); Criteria (develops metrics for evaluating whether departments/groups/Schools are making progress towards institutional goals); and Process (develops the workflow for the requests process). In broad terms, moving forward, there will be a campus budget call, schools will submit their budget and FTE requests, and the EVC/Provost – in consultation with CAPRA – will make budget allocations.

Chair Trounstine then raised a specific question to the EVC/Provost regarding committee compensation. In consulting with the chair of UC Santa Cruz's Senate Committee on Planning & Budget, Chair Trounstine learned that their CAPRA chair and members all receive generous compensation in the form of course releases. (However, their committee does meet weekly for two hours and their workload is considerable.) Chair Trounstine stated that if Merced's CAPRA develops a larger and more intense role in the future with regard to the campus budget process, then service on CAPRA should be incentivized. EVC/Provost voiced his agreement.

Action: Chair Trounstine will gather additional data and make a proposal to EVC/Provost Camfield on possible compensation models.

With regard to the aforementioned request from the EVC/Provost for Senate committees to provide their suggested list of institutional goals, Chair Trounstine asked the EVC/Provost for input on more structured ways in which the Senate can respond to such requests in the future given that the recent request had a short deadline. EVC/Camfield apologized for the

short turnaround time and stated that he deferred to CAPRA's judgement for future requests. Chair Trounstine replied that Senate committees would benefit from knowing that the information they are asked to produce with short notice is part of a larger, strategic process or plan. The EVC/Provost agreed, and stated his hope that that will be the case in the future.

II. Consultation with IRDS

Prior to this meeting, IRDS analysts Gary Lowe and Corinne Townsend provided data to CAPRA on faculty ratios. This conversation is part of an ongoing initiative for CAPRA to gather information on what it will take for UC Merced to reach R1 status.

After summarizing the main parts of the data, CAPRA members expressed their appreciation for the information and inquired whether data for AY 18-19 is available. Analyst Lowe stated that he can have that information available by the end of February.

Chair Trounstine also requested from IRDS similar data on unit 18 lecturers so the committee can analyze credit hours delivered by these instructors.

Action: committee analyst to obtain updated data from IRDS at the end of February.

III. Chair's Report

Chair Trounstine updated CAPRA members on the following:

- February 4 Division Council meeting
 - The EVC/Provost suggested that the Senate change its bylaws with regard to CAPRA membership to allow for two-year terms.
 - Division Council discussed the recently-reviewed, proposed Senate policy for approving new Schools and Colleges. This discussion will be continued.
 - Continued discussion on whether School Executive committee chairs should be Division Council members. Council will institute a trial period where School Executive Committee chairs will be invited to submit Division Council agenda items but not a standing invitation to attend meetings.
- February 5 UCPB meeting
 - The Governor's proposed budget was released. There is a 6.9% increase to the base budget but that works out to be closer to 2.7%. UCOP is encouraging the ten campuses to engage with state legislators on increasing funding for the UC.
 - Presentation about online education, as this is becoming a significant systemwide debate. There is no consensus yet on whether additional online courses should be encouraged.
 - UCPB will be reviewing self-supporting programs

IV. Consent Calendar

Action: the January 24 meeting minutes were approved as presented

V. Campus Review Items

- Psychological Sciences Honors Program Proposal

Action: CAPRA identified a lead reviewer whose comments will be discussed at the February 21 meeting. (CAPRA's comments are due to the Senate Chair by 5:00 pm on Friday, February 22.)

- Economics B.S. Proposal

Action: CAPRA identified a lead reviewer whose comments will be discussed at the February 21 meeting. (CAPRA's comments are due to the Senate Chair by 5:00 pm on Friday, February 22.)

- Enrollment Strategy Committee Charge

Action: CAPRA identified a lead reviewer whose comments will be discussed at the February 21 meeting. (CAPRA's comments are due to the Senate Chair by 5:00 pm on Tuesday, February 26.)

VI. Systemwide Review Items

- Proposed revisions to Senate Bylaw 336

Prior to this meeting, the lead reviewer's preliminary comments were distributed to CAPRA members. Members reviewed and briefly discussed the comments.

Action: CAPRA members approved the lead reviewer's comments. Committee analyst will finalize the comments and send a memo to the Senate Chair before his deadline of Monday, February 25.

- Second systemwide review of the open access policy for theses and dissertations

Action: the Senate Chair will be informed that CAPRA declines to opine.

- SVSH Academic Frameworks

Action: CAPRA identified a lead reviewer whose comments will be discussed at the February 21 meeting. (CAPRA's comments are due to the Senate Chair by 5:00 pm on Monday, February 25.)

There being no further business, the meeting adjourned at 4:30 pm.

Attest: Jessica Trounstine, CAPRA Chair