

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
February 8, 2018

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on February 8, 2018 in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Chair's Report

Chair Singhal updated CAPRA members on the February 6 meeting of the University Committee on Planning & Budget (UCPB). Major topics of discussion included faculty salaries in the UC system being approximately 12% lower than faculty at comparison institutions; faculty retirement and health benefits; enrollment growth; the possible tuition increase, and a discussion about review process and guidelines for self-supporting program proposals, given UCOP's updated July 2016 policy.

II. Vice Chair's Report

Vice Chair Schnier updated CAPRA members on the following:

- February 2 Academic Governance Cabinet meeting. Meeting attendees were divided into break out groups to address questions about academic planning, academic restructuring, and budget. The discussion included ways to prioritize campus goals, methods to achieve the goals, and the need for a unifying, campus academic plan.
- February 6 Division Council meeting. Major items of discussion were the proposed Presidential Policy for Open Access for Dissertations and Theses; the second round of revisions to the APM sections pertaining to the L(P)SOE series; issues surrounding implementation of the General Education program, specifically, the need to conduct constructive conversations with faculty who have concerns, especially given the recent memo submitted by the School of Natural Sciences Executive Committee.

III. Campus Working Group Updates

- CAPRA member Schnier, a member of the Budget Working Group, updated the committee members on today's Budget meeting. The Working Group is close to distributing a draft policy for carry over of faculty incidental funds. The Group also intends to issue communication to the campus on the various items they are working on. The Working Group has also begun working with

school deans on next year's instructional budgets, and has also started discussing indirect cost return.

- CAPRA member Colvin, a member of the Academic Planning Working Group, announced that the group has not met recently.

IV. Consent Calendar

Action: the January 25 meeting minutes were approved as presented.

V. General Education

CAPRA members discussed the memo from the General Education Subcommittee (GESC) that was submitted to CAPRA in response to the memo from the committee on resources for Spark seminars. CAPRA members again expressed concern over the faculty workload required to teach these seminars. Unit 18 lecturers teaching these seminars may also be challenging, as each lecturer has a ladder-rank faculty mentor who is in charge of mentoring and reviewing their performance, which is quite time-consuming. Ultimately, CAPRA members agreed not to respond to the GESC memo, as the committee believed their concerns about resources have already been heard, and are also reflected in the memos sent to the Senate from the Executive Committees of the School of Engineering and the School of Natural Sciences.

VI. Systemwide Review Item

Proposed Amendment to Senate Bylaw 128

A new section has been added which would govern conflicts of interest on Senate committees, subcommittees, and task forces. CAPRA members unanimously agreed to decline to comment.

Action: the Senate Chair will be informed that CAPRA declines to comment.

VII. Campus Review Item

Revised Proposal for a Minor in Management Analytics and Decision-making (MAD). The lead authors have revised the proposal to address Senate committee comments from AY 16-17. *CAPRA member Schnier recused from the discussion.*

CAPRA members questioned of the Management of Complex Systems department has sufficient faculty to run a MAD minor when the Master's and Ph.D. programs in MIST are also running full speed when accounting for leaves/sabbaticals and teaching commitments in other programs. The committee also believed that a drawback of this proposed minor is that it will not significantly help to relieve the

increasingly acute undergraduate teaching burden in the School of Engineering majors with very high student faculty ratios, especially EECS and ME. CAPRA members suggested that the proposal would benefit from enrollment growth projections for 5 years and describe the impact of the enrollment growth on the resource demand for each resource type (e.g., faculty, classrooms, lab sections, number of TAs, student advising and class scheduling). However, since the implementation of the proposed MAD minor will impose minor to moderate overhead on campus resources and services, CAPRA members agreed to support implementation of the minor insofar as there will be no additional resource demands for the next five years.

Action: CAPRA's endorsement memo will be submitted to the Senate Chair upon conclusion of this meeting.

There being no further business, the meeting adjourned at 3:30 pm.

Attest: Mukesh Singhal, CAPRA Chair