

**Committee on Academic Planning and Resource Allocation  
(CAPRA)**

**Minutes of Meeting**

**March 11, 2015**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 9:00 am on March 11, 2015 in Room 362 of the Kolligian Library, Chair Anne Kelley presiding.

Attendees: Anne Kelley, Josh Viers, Cristián Ricci, Marilyn Fogel, Mukesh Singhal, and Daisy Figueroa. Absent: Jan Wallander and Danielle Bermudez.

I. Chair's Report

Chair Kelley updated CAPRA members on the March 3 UCPB meeting:

- There were continued discussions about the distribution of the 3% increase in faculty salaries.
- Three campuses are currently piloting a project in which faculty members are receiving additional salary from their grants through negotiations with their school deans. Those in favor of this mechanism argue that faculty should be given this flexibility with salary; those who oppose point out that such a mechanism means less money in the faculty members' grants to pay for post docs and graduate students and furthermore, faculty should not be allowed disparate salary levels.
- UC Path, the project that was intended to centralize payroll functions, continues to experience challenges in implementation and budget. The roll out date has now been changed to September 1, 2015, at UCOP and implementation at UC Merced will follow.
- Negotiations between the "Committee of Two", Governor Brown and UC President Napolitano, continue and UCOP staff expressed confidence in President Napolitano advocating for the UC. Members of the Governor's staff are visiting the campuses; they visited Merced last week but faculty were not notified and therefore did not have the opportunity to meet with them.

## II. Vice Chair's Report

Vice Chair Viers updated the CAPRA members on the March 5 meeting of the Period Review Oversight Committee (PROC) on which he serves as the CAPRA representative:

- Much of the meeting focused on periodic reviews with discussion on draft principles for reviews.
- The committee proposed formulating a campus working group on assessment surveys in an attempt to improve response rates.
- The periodic review schedule for administrative units is to be reevaluated in the interest of work load balancing.
- Annual PLO reports from the schools are often submitted past the deadline and the committee focused on ways to improve the situation.
- Some PLO reports include mention by the school deans of additional faculty FTE lines needed to overcome deficiencies. Vice Chair Viers suggested to PROC that CAPRA should review such mentions for AY 15-16.
- PROC formally requested a member of CAPRA to serve on a proposed ad hoc committee that will evaluate internal assessments for five previously-reviewed administrative units.

**ACTION:** CAPRA member Singhal will serve as the committee's representative to the PROC ad hoc committee and requests to serve as the reviewer for the IT and Business & Administrative Services assessments. Committee analyst will inform the PROC staff and will confirm which units' assessments the ad hoc committee will review.

## III. Consent Calendar

**ACTION:** The February 11, 2015 meeting minutes were approved as presented.

## IV. Project 2020 Pre-RFP Team Meetings

Division Council and CAPRA members continue to meet with the pre-RFP developer teams who are competing for the Project 2020 bid. A set of talking points developed by the faculty are being used as a guideline in each team meeting. While faculty members are allowed to provide input on their academic space needs, the final decision is made by the administration. Following the meeting with the third and final team, the Division Council and CAPRA members will be invited to debriefing sessions.

## V. Foundational FTE Allocation Request

The Provost/EVC has not yet responded to CAPRA's memo of February 18 which included a proposed statement of process and criteria for the evaluation of foundational FTE requests. The request suggested a deadline of April 15 for schools to submit their FTE requests which is no longer feasible. CAPRA has also not heard updates on the strategic academic focusing process.

CAPRA members discussed sending another communication to the Provost/EVC that requests the following information: since CAPRA now assumes there will be no new hires for next year, the committee requests an update on the status of the carry over FTE lines from the previous year and the anticipated student-to-faculty ratio for AY 15-16.

**ACTION:** CAPRA to submit the request to the Provost/EVC.

## VI. Campus Review Items

Prior to this meeting, CAPRA members received the Public Health CCGA proposal and the Global Arts Studies major proposal. CAPRA was identified as a co-lead reviewer on both items.

Two CAPRA members were assigned to review each proposal. As CAPRA's next meeting is not until April 8 due to spring break, committee members will review and discuss the proposals via email.

**ACTION:** The lead reviewers of both proposals will submit their reviews to the committee as a whole by March 30. The committee will discuss and vote on the proposals via email and inform the Senate chair by the April deadlines.

There being no further business, the meeting was adjourned at 10:00 am.

Attest:

Anne Kelley, CAPRA Chair

Minutes taken by: Simrin Takhar, Senate Analyst