

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
March 14, 2023

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 12:30 pm on March 14, 2023. Chair Kevin Mitchell presiding.

I. Chair's Report – *Kevin Mitchell*

A. Divisional Council meetings March 6 and March 13

- Campus leadership identified a facilitator for the Gallo School pre-proposal process. She should be under contract in the next one to two weeks. She will begin by doing her own background research (which entails reviewing all the documentation on the pre-proposal including all Senate comments) and interviewing key constituents. Vice Provost Spitzmueller stated that she will share the facilitator's proposal with CAPRA and Divisional Council after this meeting. However, she noted that campus leadership is asking the facilitator to revise her proposal, so the document is still considered a draft.
- Divisional Council discussed CAPRA's strike compensation memo that was previously requested by EVC/Provost Camfield. Divisional Council members generally viewed the memo positively but inquired where the funding will come from and also suggested that the five hour requirement is too rigid. CAPRA Chair Mitchell is revising the memo.
- Divisional Council is in the process of drafting an official response to the CCGA review of the Gallo pre-proposal and a broader memo to the campus that summarizes where we are in the process and what the next steps are.
- CAPRA's report on departmental staffing was approved by Divisional Council. The report will be transmitted to the appropriate recipients shortly.
- The work group tasked with establishing a process for creating new Schools gave a brief update. Work group members emphasized that the new process will not be retroactively applied to the Gallo School. The new process will only be applied to future new Schools.
- VPDGE Hratchian and VCR Wilson were tasked by the Chancellor and EVC/Provost to empanel a working group to address the impact of the strike on graduate education. EVC/Provost Camfield informed Divisional Council that the annual cost to the university will be about \$6 million (if the number of graduate students remains the same, this number will be for the amount of TA slots).
- Special Assistant to the Chancellor Zatz announced to Divisional Council her plan to systematize nominations for faculty honorifics.
- FWAf member Justin Yeakel consulted with Divisional Council on the worsening problems with the campus financial systems.

II. UCPB March 7 meeting – *Carolyn Jennings*

- Leadership is trying to protect the 5% increase to the UC budget. There is some fear that the increase may be lower, e.g. 3 – 4%.
- Members discussed their respective campuses' plans for bridge funding to help faculty make up cost differences as a result of the strike settlement. Most campuses have varying amounts of bridge funding. UCSF is making a one-time payment to all faculty with postdocs (\$12,000 per postdoc up to 3) and graduate students (\$2,400 per graduate student) for first year only. UC Merced will provide funds to assistant professors as previously mentioned by EVC/Provost Camfield.
- Discussion about the UC potentially moving to an academic employee model (not student employee) which will mean hourly reporting and supervisors.
- Proposals for data sciences and public health programs have been going to systemwide recently and a UCPB member offered to share their campus's template for the approval of academic programs.
- During a discussion about enrollment increases, CAPRA Member Jennings inquired at the meeting about how loss of education quality is modeled. The response was that one of the methods UCOP is considering is to do block grants where campuses will receive funding only if they keep measures such as equity, retention, good graduation rates, etc. Campuses have to maintain education quality.

III. Consent Calendar

- A. Today's agenda
- B. Draft February 28 meeting minutes

Action: Due to time constraints, this item will be added to the March 21 agenda.

IV. Campus Review Items

- A. Proposal for a B.S. in Public Health

CAPRA members discussed the lead reviewer's draft memo and had no additional comments.

Action: The committee analyst will distribute the draft memo via email for one final review to ensure no additional revisions are forthcoming. CAPRA's memo is due to the Senate Chair by Tuesday, April 4.

- B. Cognitive Science Honors Program Proposal

CAPRA members discussed the lead reviewer's draft memo and had no additional comments.

Action: The committee analyst will distribute the draft memo via email for one final review to ensure no additional revisions are forthcoming. CAPRA's memo is due to the Senate Chair by Tuesday, April 4.

C. Proposal for a Major and Minor in Environmental Humanities

CAPRA members discussed the lead reviewer's draft memo and had no additional comments.

Action: The committee analyst will distribute the draft memo via email for one final review to ensure no additional revisions are forthcoming. CAPRA's memo is due to the Senate Chair by Tuesday, April 4.

V. Systemwide Review Item

A. Proposed revisions to Presidential Policy BFB-BUS-43 Purchases of Goods and Services; Supply Chain Management

Action: Due to the absence of the lead reviewer, this item will be reviewed via email. CAPRA's comments are due to the Senate Chair by Friday, March 17.

VI. Consultation with EVC/Provost

A. Campus budget call

A CAPRA member asked the EVC/Provost if School deans are aware that requests for departmental staff must be made through the campus budget call process. EVC/Provost Camfield replied that one dean is already formulating a plan with job descriptions, and that he asked the deans to work together on this. The CAPRA member then asked if School deans are working with School Executive Committees on the budget requests. EVC/Provost Camfield responded that they are supposed to work together, and asked VP Spitzmueller to place this on the next Deans Council agenda for a discussion.

EVC/Provost Camfield informed CAPRA that the campus needs to think collectively about how to support growth, such as maintaining a ratio of advisors to students. At the present time, much of the effort will be on the staffing side but two years from now, the balance will shift to faculty.

A CAPRA member asked how faculty should handle a budget request for a research need that does not fit into one department. EVC/Provost Camfield answered that cross-cutting teams that Assistant EVC/Provost Laura Martin assembled will examine those needs. For example, the research team will review requests from EH&S, ORED, Core Facilities, etc.

CAPRA Chair Mitchell asked EVC/Provost Camfield whether there is a mechanism for Schools to see each other's budget documentation so they can identify cross-School requests. EVC/Provost Camfield reminded CAPRA Chair Mitchell of the April Deans Council meetings that he is attending on behalf of CAPRA, which is where these conversations will occur. EVC/Provost Camfield added that he can send CAPRA all the budget requests if the committee wants, but it will be a workload issue.

B. Funding source for faculty strike compensation

CAPRA Chair Mitchell informed EVC/Provost Camfield that Divisional Council reviewed CAPRA's draft strike compensation memo and had a few comments, such as the five-hour requirement and questions about the source of funds. After the memo is finalized, CAPRA will formally transmit it to the EVC/Provost. EVC/Provost Camfield responded that a request for compensation would have to be made through the campus budget call, but warned that allocating funds in an equitable way would be very challenging. CAPRA members reminded EVC/Provost Camfield that at the January 17, 2023 meeting, when CAPRA first suggested the idea of strike compensation, he asked CAPRA to submit a proposal to him and that is what they are doing. EVC/Provost Camfield repeated his statement about the challenges of providing funds equitably.

There being no further business, the meeting was adjourned at 2:00 pm.

Attest: Kevin Mitchell, CAPRA chair