

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
March 2, 2022

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on March 2, 2022, via Zoom. Chair Kevin Mitchell presiding.

I. Consultation with EVC/Provost and Interim CFO

A. Strategic planning

EVC/Provost Camfield informed CAPRA that his office has received the extended academic plans from the schools and divisions. He will take the deans' and CAPRA's recommendations into consideration in his decision-making. It is undecided whether the campus will continue this simultaneous review structure in the future or implement a sequential review process.

Assistant EVC/Provost Martin stated that she is currently reviewing the submissions from the schools and divisions and will send CAPRA a link to the plans so the committee can begin its review. She anticipates having the plans ready for CAPRA's review this week. At the March 16 meeting, Assistant EVC/Provost Martin will provide CAPRA with an overview of the extended academic plans and guidance for the committee's review.

EVC/Provost Camfield stated that he did not create a review rubric for CAPRA's use and encouraged the committee to create its own. If CAPRA does develop its own rubric, they are requested to share it with EVC/Provost Camfield as it will inform his own review.

A CAPRA member asked about the total amount of money that needs to be disbursed under this campus budget call. EVC/Provost Camfield answered that he does not yet know. The campus issued admissions letters today. The campus still needs SIRs and will have to explore the referral pool. Moreover, the state budget is not yet finalized. The May Revise of the budget will give EVC/Provost Camfield a clearer idea of what the campus budget will look like. He will make a conservative budget projection for now, and the campus can perhaps fund additional budget requests later this year if the state budget and campus enrollment are positive.

Interim CFO Schnier mentioned a tentative amount of \$2 -2.5 million for the entire campus but only if the campus achieves its enrollment targets. That pot of money is to be allocated for all budget requests, both academic (faculty) and administrative (staffing). The campus is targeting an additional 500 additional students for a total enrollment of 9,600. Salary increases – if approved by UCOP – could result in a \$3-4 million deficit for our campus. In response to a CAPRA member's question about the unit 18 lecturer pay increase, Interim CFO Schnier answered that that cost will be absorbed internally through the student credit hour budget model.

CAPRA Chair Mitchell asked EVC/Provost Camfield about the memo from LASC regarding insufficient Library staffing. EVC/Provost Camfield explained that when the campus had to cut its budget during the first year of the pandemic, the campus chose not to lay off employees but also not to backfill positions. This was the most humane way to proceed but not the most strategic. Since that time, the campus has tried to move funding to areas that are seriously understaffed. He pointed out that the Library and IT have the biggest non-salary budgets on campus. Both divisions need a funding model that contains a built-in mechanism for stability. The Library needs a faculty and staff FTE-based budget model. However, this will take time. The Chancellor does not want to make radical changes. EVC/Provost Camfield confirmed that he will restore the Library's staff position that will enable the Library to reopen on Saturdays. The timeline is not yet determined.

- B. FY23 Budget Call Overview (January 28 memo from EVC/Provost to Vice Chancellors)
Prior to this meeting, the January 28 memo was shared with CAPRA by Interim CFO Schnier.

II. Chair's Report – *Kevin Mitchell*

A. February 24 Divisional Council meeting

- UC Berkeley enrollment freeze and legal challenges
- Potential creation of a systemwide committee on transfers
- Potential extension of certain Senate committee chair terms to two years and discussion of teaching relief for committee chairs.
- The Senate office will submit its own budget in response to the campus budget call. Up until this point, the Senate office's budget was under the umbrella of the EVC/Provost.
- UGC Chair shared a draft proposal to establish a campus honors program.
- Continued discussion about Oracle problems. Interim CFO Schnier created the Oracle Advisory Committee which includes faculty representation (CAPRA's representative is Reza Ehsani).
- Brief discussion of the Library's memo to the Senate Chair and CAPRA on Library staffing.
- Discussion of CoR's draft response to the Chancellor and EVC/Provost's November 2021 comments on CoR, FWF, and GC's October 2021 memo on the campus research infrastructure.

B. March 1 UCPB meeting

Action: the CAPRA chair and vice chair will debrief the committee at the March 16 meeting.

III. Consent Calendar

- A. Today's agenda
B. Draft February 16 meeting minutes

Action: the Consent Calendar was approved as presented.

IV. Proposed Revisions to English Major and Minor

The supporting materials and the comments from CAPRA's lead reviewer were linked on today's agenda. CAPRA members discussed the lead reviewer's comments. The committee was generally supportive of the proposed revisions and suggests the department may want to place more emphasis on how the tracks on social justice and environment do not duplicate existing SSHA majors, but rather complement them.

Action: the committee analyst will distribute a draft memo for the committee's review and approval. CAPRA's comments are due to the Senate Chair by 5:00 pm on Friday, April 1.

V. Systemwide Review Item

A. Presidential Policy on UC Research Data

This is the second systemwide review for this policy. CAPRA did not comment on the original policy last year.

Action: the Senate Chair will be informed that CAPRA declines to opine.

VI. Other Business

A. LASC January 31, 2022 memo to CAPRA and Divisional Council on Library staffing

At the February 24 Divisional Council meeting, the Senate Chair stated that he spoke with the EVC/Provost about Library resources. The EVC/Provost is committed to providing resources to the Library which he confirmed earlier in today's CAPRA meeting.

CAPRA will respond to LASC with an acknowledgment that the EVC/Provost is committed to restoring the Library's necessary staff position. CAPRA looks forward to seeing the Library implement a formula-based budget model.

Action: the committee analyst will distribute a draft memo for the committee's review and approval.

VII. Executive Session

The committee conducted an executive session. No minutes were recorded.

There being no further business, the meeting was adjourned at 3:30 pm.

Attest: Kevin Mitchell, CAPRA chair