

Committee on Academic Planning and Resource Allocation (CAPRA)
Minutes of Meeting
March 8, 2018

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on March 8, 2018 in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

- I. Chair's Report
Chair Singhal updated CAPRA members on the March 6 UCPB meeting. Major topics included updates from the systemwide Senate Chair and Vice Chair, continuing discussion on the UC faculty salary gap, and updates on the budget from the Chief Strategy Officer & AVP for Strategy and Program Management.
- II. Senate Vice Chair's Report
Senate Vice Chair Schnier updated CAPRA members on the March 6 Division Council meeting which he attended in Chair Singhal's place. The major topic of discussion was the systemwide review item pertaining to the proposed amendment to Senate Bylaw 128 regarding conflicts of interest while serving on committees. Division Council reviewed Senate committees' responses to the proposed amendment and will send a memo to the systemwide Senate.
- III. Consultation with Academic Reorganization Working Group Co-chairs
Co-chairs Paul Maglio and Gregg Camfield updated CAPRA members on the efforts of the Academic Reorganization Working Group.

A proposal is not yet finalized, but the co-chairs related to CAPRA that the Working Group will recommend: 1) the campus create department chairs and 2) additional staff support to support the departments. The final proposal will be submitted to the Senate and to the administration for review. The Working Group's goal is to implement their recommendations by July 1, 2018.

The co-chairs stated that the creation of department chairs, who will be tasked with carrying out the duties listed under APM 245, will clarify roles and make the faculty academic personnel process smoother. Some services will be centralized (supply chain), but many tasks will remain local at the departmental level. A CAPRA member inquired about the role of graduate group chairs, and the co-chairs replied that the Working Group has begun to consider these issues, but the graduate student support system will need to be examined in much greater depth at a later time.

The co-chairs clarified that the role of the department chair will include undergraduate program chair duties, so the latter role will not longer be a separate one. Department

chairs will be provided with adequate stipends and course release to compensate them for their workload, however, the department chairs will also have the authority to delegate tasks to other faculty members in their units at their discretion. The Working Group intends to have an alternative arrangement for departments that include more than one undergraduate program. The method for determining the department chair stipends was based on UC Riverside's model formula for summer ninths and stipends. The Working Group plans to reexamine the model in five years.

In response to a CAPRA member's question about instructional budgets, the co-chairs confirmed that such budgets will be managed by department chairs.

A CAPRA member asked whether deans have provided feedback on the draft Working Group proposal, and the co-chairs stated that school deans have not. As stated previously, the draft proposal will be issued for campus review soon.

IV. Consent Calendar

Action: the February 22 meeting minutes were approved as presented.

V. AY 18-19 Faculty FTE Requests

CAPRA has received the FTE requests for next year's faculty hiring from the executive committees and deans of all three schools. Chair Singhal reminded CAPRA members that the committee will convene for a special meeting on March 12 to rank the requests, and provide the recommended ranking to the Provost/EVC before March 15.

VI. Campus Review Items

- Bioengineering CCGA proposal.
The lead reviewer submitted his/her review prior to this meeting. CAPRA members made a few modifications to the draft memo. While the committee viewed the proposal favorably, they had several questions and suggestions.
Action: the final memo will be submitted to the Senate Chair by 5:00 pm on Friday, March 9.
- Carry forward policy.
Prior to this meeting, the lead reviewer submitted his/her comments. CAPRA members agreed with the draft memo.
Action: the final memo will be transmitted to the Senate Chair by 5:00 pm on Wednesday, March 14.
- CRE's revised voting guidelines for faculty personnel cases.
The lead reviewer recommended that CAPRA not opine, as this is not under the committee's purview.
Action: if no objections are received by Monday, March 12, the Senate Chair will be informed that CAPRA declined to comment.
- Materials and Biomaterials Science and Engineering CCGA proposal.

Action: CAPRA to discuss the lead reviewer’s comments at the March 22 meeting.

- Management of Complex Systems CCGA proposal.

Action: CAPRA to discuss the lead reviewer’s comments at the March 22 meeting.

There being no further business, the meeting adjourned at 3:30 pm.

Attest:

Mukesh Singhal

CAPRA Chair