

**Committee on Academic Planning and Resource Allocation (CAPRA)**  
**Minutes of Meeting**  
**April 5, 2018**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 2:00 pm on April 5, 2018 in Room 362 of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Consultation with Provost/EVC Peterson

Provost/EVC Peterson informed CAPRA of his preliminary decision on the allocation of next year's Senate faculty FTE lines. His final decision will be issued to the deans and CAPRA in approximately 10 days.

CAPRA members asked for an update on 2020 faculty space. Provost/EVC Peterson replied that Director of Space Planning & Analysis Maggie Saunders is currently working on the cost phase of the 2020 space planning. He added that faculty must be flexible with regard to possibly moving from their current spaces so that in the new buildings in 2020, disciplines can be housed together. The campus is committed to providing enough space for new faculty. A CAPRA member stated that faculty are concerned about space being overbooked and wish to know whether there will be the correct number of different types of laboratories. The Provost/EVC acknowledged the concerns and pointed out that the planning process is taking longer than expected due to a variety of factors including the moving of administrative staff from campus to the Downtown Center and to the Promenade. A CAPRA member recounted the history of the campus and the various difficulties faced by faculty whose laboratories were based at Castle for longer than originally planned. Faculty want the security of a confirmation that they will have laboratory space on campus for 2020. The Provost/EVC reiterated that after the completion of the 2020 project, all faculty will have space.

CAPRA members then asked the Provost/EVC about future efforts of the Academic Planning Working Group (APWG). The Provost/EVC stated that the APWG's work has been very useful, and he envisions that the members of the working group will draft a report similar to that of the Academic Reorganization Working Group. CAPRA members voiced their appreciation for the APWG introducing the quantitative aspect to academic planning this year.

## II. Chair's Report

Chair Singhal updated CAPRA members on the April 3 UCPB meeting. The major items of discussion included self-supporting programs, the faculty salary gap, budget issues, and a consultation with the systemwide Senate chair and vice chair.

## III. Consent Calendar

**Action:** the March 22 meeting minutes were approved as presented.

## IV. Conflict of Interest Statement

The Senate Chair has requested that Senate committees review their current conflict of interest statements in the context of the newly revised Senate Bylaw 128 and make any necessary changes. A CAPRA member requested that rather than revise the committee's current conflict of interest statement, the committee should review Division Council's newly-revised policy and use that as the basis for CAPRA's policy.

**Action:** this item was tabled for the April 19 meeting.

## V. Revised PROC Membership

Division Council has approved a new appointment structure for PROC. Rather than committee vice chairs serving as PROC members, committees would identify a current committee member who is willing to continue his or her service on the committee as its liaison to PROC for a two-year term. This representative could be the current chair, vice chair, or an ordinary member willing to make the commitment. The Senate Vice Chair, who is a CAPRA member per the Senate Bylaws, will continue to co-chair PROC, but will no longer act as CAPRA's representative to PROC. CAPRA therefore must identify a separate representative to serve on PROC. The Senate Chair requested this by April 20.

CAPRA members held a brief discussion and it became apparent that it was unclear at this time which members (except one) will remain on CAPRA for the next academic year. Therefore, the committee is unable to identify next year's PROC representative by the Senate Chair's deadline of April 20.

**Action:** A draft memo will be distributed to CAPRA members for review, and a final memo will be transmitted to the Senate Chair

## VI. Campus Review Items

- Proposal to create a program of graduate studies for the MS and PhD degrees in Management of Complex Systems.

At the end of the last meeting, the lead reviewer drafted a set of comments for the committee's review. After a brief discussion, CAPRA members approved the draft memo. While CAPRA recognizes several strengths in the proposal, the committee raised several concerns, including the projected size of the program, the projected enrollment, questions about the hiring of additional faculty, and the support of graduate students.

**Action:** CAPRA's memo will be transmitted to the Senate Chair by her deadline of Tuesday, April 10.

- Interim Policy on Expressive Activities and Assembly.

CAPRA members reviewed the policy and noted the absence of a process for the estimation of security and other event costs.

**Action:** CAPRA's memo will be transmitted to the Senate Chair by her deadline of Friday, April 13.

- Academic Reorganization Working Group Report

CAPRA identified a lead reviewer who will provide comments on the report for the April 19 CAPRA meeting.

**Action:** this item was tabled for the April 19 meeting.

There being no further business, the meeting adjourned at 3:30 pm.

Attest: Mukesh Singhal, CAPRA chair