

**Committee on Academic Planning and Resource Allocation  
(CAPRA)  
Minutes of Meeting  
May 15, 2017**

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 1:00 pm on May 15, 2017 in Room 311C of the Kolligian Library, Chair Mukesh Singhal presiding.

I. Consultation with the Provost/EVC

Provost/EVC Peterson provided the following updates on next year's faculty hiring:

- With information he receives from the school deans each week, he reported that 9 new faculty in SSHA (7 foundational, 2 SAFI in Inequality, Power & Social Justice, and Human Health Sciences), have signed offer letters, 4 in SNS (3 foundational, 1 SAFI Adaptive & Functional Matter), and 3 in SOE (2 foundational, 1 LSOE).
- There are 29 additional potential hires in negotiations: 14 in SSHA (7 foundational, 7 SAFI), 8 in SNS (2 foundational, 6 SAFI), and approximately 7 in SOE.
- There are an unusually large number of spousal hire situations this year which has presented a significant challenge. The Provost/EVC has not yet held back a certain number of positions for spousal hires but may need to reconsider this for next year. He is currently working with receiving units (those units that would hire the spouse) and is open to suggestions on better ways to collaborate with faculty. He reminded CAPRA members that not all new faculty who have signed offer letters will begin on July 1, 2017; some will arrive later.
- The Provost/EVC cannot yet announce his allocation of faculty FTE lines for next year until he has a sense of which bylaw units this year's hires will be assigned.
- Foundational positions not filled this year will be carried over to next year, as will unfilled SAFI positions.

CAPRA members informed the Provost/EVC that they would prefer an earlier timeline for FTE requests to accommodate those disciplines that post job ads earlier, and, to make the FTE process more feasible for all involved. If the call for FTE requests was issued by the Provost/EVC at the beginning of spring semester in January, it would provide the units, executive committees, and deans more time to deliberate and rank. The Provost/EVC agreed, but warned that if the call was issued that early, it would be done with no knowledge of how current searches are progressing; decisions about the next round of faculty hiring depends on the current situation.

CAPRA members informed the Provost/EVC that they consulted with Director of Space Planning & Analysis Maggie Saunders and members of the Space Planning Allocation (SPA) Board at the May 1 CAPRA meeting, where they provided input on space pain points and faculty needs.

CAPRA member Colvin suggested that CAPRA invite requests from the faculty on collaborative group space in the new buildings. The Provost/EVC voiced his support and suggested it be a joint effort with his office and CAPRA. CAPRA and the Provost/EVC would need a list of the type and distribution of space available in the new buildings and then invite faculty to submit proposals on how they would utilize the space in a collaborative setting. The Provost/EVC also suggested working with VCORED Traina on space for ORUs. It was agreed that CAPRA and the Provost/EVC should work on this project this summer so that the first set of collaborative space proposals from faculty be due at the beginning of fall semester.

**ACTION:** Provost/EVC will contact Director Saunders to obtain the needed space information for the new buildings. He will then work with CAPRA member Colvin this summer on planning the process for faculty collaborative space proposals.

The Provost/EVC inquired about CAPRA's "10K by 2020" enrollment projections project. He stated that he wants a common understanding of the trajectory of faculty hiring over the past 8-10 years and map it to undergraduate and graduate student growth, in order to examine the trajectory of growth for each bylaw unit. CAPRA member Colvin agreed to work with the Provost/EVC on this project.

**ACTION:** Provost/EVC Peterson to send CAPRA member Colvin the information he already has, and the two will work together this summer on a model to distribute to CAPRA this fall.

II. Consent Calendar

**ACTION:** the May 1 meeting minutes were approved as presented.

III. Chair's Report

Chair Singhal reported on the following:

- May 2 University Committee on Planning & Budget meeting. The main topics of discussion were the audit report related to President Napolitano, non-resident student policy, and distribution of the 3% faculty salary raise.
- May 11 Division Council meeting. Major items of discussion included campus review items, general education proposal, and the response to the SSHA executive committee regarding jurisdiction of Senate faculty FTE lines.
- SPA Board meeting updates. Board members heard an update from Director Saunders on the meetings she has held on space issues with campus stakeholders.

IV. Academic Degree Program Policy Working Group Updates

CAPRA member Trounstone reported that the Working Group will reconvene in fall semester, and that UGC and GC are working on policy development.

## V. Campus Review Items

- Philosophy major proposal. Given the SSHA dean's statement that no new resources will be required, CAPRA endorsed the proposal.

**ACTION:** CAPRA will inform the Senate Chair of its endorsement of the proposal via memo.

- Revised General Education Program proposal. The revised proposal addresses many of CAPRA's previous points, however, the committee still has concerns. CAPRA again suggests that implementation of the new program await a major-by-major review of the resource needs and timelines when the resources will be available and allow some flexibility in the implementation of the new GE requirements. CAPRA also believes that the new program – and future program proposals – would benefit from more robust campus academic planning.

**ACTION:** CAPRA will transmit its comments to the Senate Chair via memo.

## VI. Distribution of CAPRA FTE Rankings

Prior to this meeting, a faculty member requested to see CAPRA's recommended rankings of faculty FTE requests that the committee submitted to the Provost/EVC.

While CAPRA members do not want to create the perception that they deliberate in secrecy, they also do not want to establish an antagonistic relationship with the Provost/EVC. CAPRA would prefer to ask the Provost/EVC for his opinion on distributing CAPRA's recommended rankings to faculty.

If CAPRA's rankings were to be distributed in the future, the committee would need to include a more detailed and elaborate rationale for its recommended rankings when submitting them to the Provost/EVC. And, an announcement that CAPRA will distribute its rankings should be included in CAPRA's document that outlines the criteria and process for the review of FTE requests. CAPRA members also inquired whether this process is followed at other UC campuses.

**ACTION:** this item will be carried over for further discussion with the Provost/EVC in the next academic year. Committee analyst will inquire about other UC campuses' procedures and report back to the committee in fall 2017.

#### VII. Consultation with Deputy Librarian Donald Barclay

Prior to this meeting, Deputy Librarian Barclay distributed the Library's white paper on KL space.

Barclay stated that there is no plan for new library space in the 2020 plan. The library would benefit from knowing the types of space that will be available so it can plan for additional library staff, and student space. It is imperative that there is adequate library space for students, as the library serves as a traditional respite study space from students' dorms, apartments, or shared houses. In addition, now that SpARC has been moved under the auspices of the library, additional space is even more critical. The long-term goal is for all of KL space (both wings) to be devoted to the library's use.

A CAPRA member suggested that the library create specialized, incentivized space for students.

There being no further business, the meeting was adjourned at 2:30 pm.

Attest:

Mukesh Singhal, CAPRA Chair