

**Committee on Academic Planning and Resource Allocation
(CAPRA)**

Minutes of Meeting

May 6, 2015

Pursuant to call, the Committee on Academic Planning and Resource Allocation met at 9:00 am on May 6, 2015 in Room 362 of the Kolligian Library, Chair Anne Kelley presiding.

Attendees: Anne Kelley, Josh Viers, Jan Wallander, Marilyn Fogel, Cristián Ricci, Mukesh Singhal, and Daisy Figueroa. Absent: Danielle Bermudez.

I. Hiring Plan Survey Results

CAPRA members discussed how to disseminate the faculty survey results and comments. Since the survey message to faculty indicated that their comments would be shared with the administration, CAPRA members agreed to send the comments to the Provost/EVC only, along with the survey results from questions one and two.

Committee members mentioned that faculty still should be aware of the general sentiments conveyed in the comments. Members agreed that the comments should be summarized according to the majority and minority viewpoints, and both sets of general comments will be sent to the faculty along with the survey results from questions one and two. It was requested that the results be reformatted onto graph form for ease of use. The proponent and opponent results should be color-coded and included in one graph.

ACTION: After the survey results are reformatted onto graphs, the results and faculty comments will be sent to the Provost/EVC. The survey results and summaries of comments – oppose and support viewpoints – will be sent to the faculty.

II. Chair's Report

Chair Kelley updated committee members on the following:

--Meeting of the Division April 23

Highlights included the Provost/EVC providing remarks about the strategic academic focusing process and the Chancellor speaking about Project 2020 updates. There was no opportunity to ask questions about strategic focusing or the faculty hiring plan.

--Division Council/CAPRA joint meeting on April 30. Three members of the administration attended to provide updates on Project 2020. The documents distributed at this meeting are confidential, however, the many faculty in attendance felt that the documents' laboratory space projections are reassuring. The administration reminded those in attendance that only general space planning is being conducted at this time; space allocation and assignments will occur later.

--UCPB meeting May 5.

Members of the Governor's office have been visiting UC campuses (they visited UCM but did not meet with faculty) and have been attending portions of systemwide Senate committee meetings. It is speculated that the Governor's revised budget this month will not provide funding for enrollment growth for the UC system.

III. Consent Calendar

ACTION: Minutes from the April 22 meeting were approved as presented.

IV. Informational Item - PLO reports

Vice Chair Viers, CAPRA's representative to PROC, asked that the deans' analysis that accompanies submission of PLO Reports to PROC be shared with CAPRA as the deans' comments include evaluations of resource requests made by programs in response to assessment results. Appended to this meeting's packet are deans' analyses that have been received for 2014-15 thus far together with the abstracts and budget implications sections of the relevant PLO Reports. These analyses are informational only. CAPRA

members acknowledged the materials and agreed that CAPRA should be aware of these reports over the next academic year.

- V. Campus Review Item
Review under the WSCUC standards.

ACTION: The Senate chair will be informed that CAPRA has no comments as this issue is not under the committee's purview at this time.

- VI. Request from Provost/EVC Peterson – space allocation guidelines
Provost/EVC Peterson requested that CAPRA formulate explicit guidelines/formulas for space allocation and reallocation. CAPRA members inquired whether the request refers to space that we currently have or space that is to be built. Members agreed that it is more efficient to have space allocation conducted at the unit level, as faculty members are in the best position to understand the space needs of their respective fields.

ACTION: Chair Kelley will draft guidelines and circulate among the members for review and approval. Committee analyst will research any space allocation principles on other UC campuses.

There being no further business, the meeting was adjourned at 10:30 am.

Attest:

Anne Kelley, CAPRA Chair

Minutes taken by: Simrin Takhar, Senate Analyst