# **Course Modification Approval Rubric**

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| --- | --- |
| Instructor Name: | Course Title and Number: |
| School/Department:  | Date:  |
| Instructional Modality Requested: Online Hybrid This proposal provides evidence that this instructor recognizes the amount of time required to develop, train for, and deliver this course in the proposed modality: Yes No |

***Rate the following sets of questions:***

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| **Section 1: Design and Planning** |
|  | **Well-Developed** | **Somewhat****Developed** | **Under-Developed** | **Not Addressed** |
| Pedagogical Advantages of Modality Change |  |  |  |  |
| Alignment: CLOs, Assessment, LEs |  |  |  |  |
| Communication Structures/Standards |  |  |  |  |
| Course Navigation & Organization |  |  |  |  |
| **Comments:**  |
| **Section 2: Content Presentation and Technology**  |
|  | **Well-Developed** | **Somewhat****Developed** | **Under-Developed** | **Not Addressed** |
| Content Presentation & Technologies |  |  |  |  |
| Clear Instructions & Expectations |  |  |  |  |
| Distinction btwn Req. and Optional Materials |  |  |  |  |
| Institutional Services  |  |  |  |  |
| **Comments:**  |
| **Section 3: Community and Engagement** |
|  | **Well-Developed** | **Somewhat****Developed** | **Under-Developed** | **Not Addressed** |
| Varied Activities for ST-F Interaction |  |  |  |  |
| Varied Activities for ST-ST. Interaction |  |  |  |  |
| Multiple Ways to Engage in Class |  |  |  |  |
|  Instructor Presence |  |  |  |  |
| **Comments:** |
| **Section 4: Assessment and Evaluation**  |
|  | **Well-Developed** | **Somewhat****Developed** | **Under-Developed** | **Not Addressed** |
| Grading Policies/Eval. |  |  |  |  |
| Balance of Assessment Types & Weights |  |  |  |  |
| Plan for Frequent & Timely Feedback |  |  |  |  |
| Prior Knowledge Expectations & Addressing Gaps |  |  |  |  |
| Effectiveness of the modality/course improvement  |  |  |  |  |
| Academic Honesty Assurance |  |  |  |  |
| **Comments:** |
| **Section 5: Accessibility and Inclusion**  |
|  | **Well-Developed** | **Somewhat****Developed** | **Under-Developed** | **Not Addressed** |
| Supports DEI |  |  |  |  |
| Accommodations |  |  |  |  |
| Preparing for Special Needs (ADA) |  |  |  |  |
| Assistive Technologies |  |  |  |  |
| Compliance with FERPA |  |  |  |  |
| **Comments:** |