

**Division Council
Meeting Minutes
Wednesday, November 5, 2014**

Pursuant to call, the Division Council met at 10:00 on Wednesday, November 5, 2014 in room KL 397 of the Kolligan Library, Chair Jian-Qiao Sun presiding.

I. Chair Report and Announcement

- **Academic Council Meeting:** The Council discussed next steps to address the Total Remuneration Study and Chair Sun encouraged DivCo to review the memo provided by UC Berkeley. Several systemwide committees have been asked to discuss options for addressing the study and will report back on their findings. The Council also discussed the UCOC proposed amendments to Senate Bylaw 128.D that would allow systemwide standing committee vice chairs to serve as at-large members of their committees and the doctoral student support recommendations.
- **Provost/EVC Meeting:** The Provost agreed to form the Medical Education Task Force. Chair Sun charged CoC with appointing the Senate membership.
- **Meeting with Vice Provost for Faculty Gregg Camfield:** VPF Camfield agreed with the concerns associated with the current parking pass renewal system and would like to work with DivCo to address the issue. DivCo agreed for Chair Sun to draft a proposal to VPF Camfield to address parking concerns.

II. Guest: Vice Provost for Faculty Gregg Camfield

Strategic Academic Focusing

Vice Provost for Faculty Gregg Camfield addressed DivCo to solicit potential nominees to serve as faculty facilitators for the Strategic Academic Focusing Initiative (SAFI) discussions. Faculty facilitator will facilitate conversations between groups that submitted SAFI proposals and have potential synergy to help identify opportunities for collaboration. The facilitators would also work with VPF Camfield to finalize descriptions of themes in a way that can be articulated to internal and external constituencies (funders, graduate students, etc.). VPF Camfield drafted a document outlining the process and goals that will be posted on the UCSF Open Proposal site.

DivCo discussed the SAFI process including the need for themes to be solidified and decisions made to reduce faculty disengagement. Members expressed concern with the extended process and the negative impacts associated with an extended timeline.

Parking Concerns

Chair Sun informed VPF Camfield of DivCo's plan to draft a proposal to address the current parking renewal policy. VPF Camfield agreed with the need to address the current system and looks forward to receiving the proposal.

III. Consent Calendar

Action: The agenda and October 8, 2014 meeting minutes were approved as presented.

IV. Correspondence

The correspondence section of the agenda will be placed directly following the consent calendar to allow the Division Council the opportunity to review and confirm requested correspondence were issued.

V. Guest: Interim Librarian Donald Barclay and Instruction & Scholarly Communications Librarian Susan Mikkelsen

Interim Librarian Barclay and Instruction & Scholarly Communications Librarian Mikkelsen provided a presentation on the [University of California Open Access Policy](#) passed on July 24, 2013. The policy ensures that future research articles authored by faculty at all of the UC campuses will be made available to the public free of cost. Faculty can opt out of the policy by requesting an embargo or waiver. The policy currently only covers Senate faculty but is under systemwide review to include non-Senate faculty.

VI. Senate Committee Reorganization and Compensation*Library and Scholarly Communications Committee*

The Library Working Group put forth a recommendation to create a Library and Scholarly Communications committee to address Library needs last year. DivCo noted that the request will require changes to the current bylaws and the consideration of a stipend for service. DivCo expressed the need for a well-functioning library and the increasing faculty concern associated with the lack of available materials.

General Education Subcommittee Chair Request

On June 18, 2014 the General Education Subcommittee (GE) chair requested the consideration of a stipend for the chairs service which was unanimously endorsed by UGC. DivCo discussed the request and expressed support for a stipend for service noting the increased workload of the chair especially related to program review. Members agreed the current workload is similar to an FAO who receive stipends for their service.

Faculty Welfare, Diversity and Academic Freedom Committee Re-Organization

The Faculty Welfare, Diversity and Academic Freedom Committee (FWDAF) recommended splitting the current committee into two separate committees: the Committee on Faculty Welfare and Academic Freedom and the Committee on Diversity and Equity. DivCo discussed the need for the split noting it would allow each committee to dedicate their attention to their specific issues.

Action: After considerable discussion including Senate priorities, staffing, committee workloads, and funding to support the request motions were made and seconded to offer a temporary stipend to the General Education Subcommittee chair, request additional funding from the Provost/EVC to support future stipends, and to re-organize the Faculty Welfare, Diversity and Academic Freedom Committee into the Committee on Faculty Welfare and Academic Freedom and the Committee on Diversity and Equity. DivCo additionally agreed to table the discussion of the formation the Library and Scholarly Communications Committee to allow the Committee on Research (COR) to consider the formation of a Library subcommittee.

VI. Report on PROC Meeting

The Program Review Oversight Committee (PROC) held their inaugural meeting October 28, 2014 where they discussed goals, potential future changes to program review policies, WASC reaccreditation and the criteria for review. Vice Chair Ricci noted the number of administrators participating in the discussion and the importance of ensuring only those committee members eligible to vote do so. DivCo discussed the review schedule and procedures for reviews.

VII. CAPRA Space Principles

The Committee on Academic Planning and Resource Allocations drafted a set of space principles in response to the critical space shortages faced by faculty, graduate students, and researchers. The space principles were circulated to all standing and executive committees for consideration. Chair Kelley noted several useful comments were received and based on the input CAPRA will revise the document before its distribution to the Provost/EVC, Deans, School Executive Committees and other key stakeholders.

VIII. Chair Reports

CRE Chair Vanderschraaf noted the proposed changes to the Merced Division Regulations will be discussed at the Division meeting and then put to a full membership vote. Additionally, the committee plans to call for the annual review of School bylaw revisions and issue a Division Conflict of Interest Policy.

DivCo agreed to table the remaining chair reports until the Meeting of the Division.