

DIVISION COUNCIL

Minutes of Meeting Tuesday, August 9, 2011

MEETING

Pursuant to call, the Divisional Council met at 2:00 pm on Tuesday, August 9, 2011, in Room 232 of the Kolligian Library, Chair Evan Heit presiding.

I. Consent Calendar

The Meeting Agenda and the Minutes from May 16, 2011 were approved as presented.

II. Consultation with Committee on Committees- *Tom Hansford*

III. School of Natural Sciences Bylaw 55 Unit proposals

IV.

Action: A motion was made, seconded and carried unanimously to recommend approval of the SNS Bylaw 55 Unit Proposals to the EVC.

Action: The Senate Office will compile a packet with a DivCo memo to the EVC. One packet will include the DivCo recommendation to approve the units along with the final approved proposals. A second packet will contain a reverse chronology including all versions of the proposals and related communication from Senate committees and SNS.

IV. UC Merced Bylaw Revisions

Changes include:

- Start date of committee chairs/members moved from the first day of instruction to the first day of the semester which is approximately one (1) week prior to the first day of class.
- GRC will have final authority to approve graduate programs.
- Approval of ORUs- The current Bylaws assign both DivCo and GRC final authority to approve ORUs. Final approval will be the remit of DivCo.
- Population of CoC- Include language in the Bylaws that gives the Senate the ability to balance the number of openings on CoC to improve continuity and make annual elections more equitable. Approved language; *"If, because of vacancies or other circumstances, the number of members that needs to be elected each year gets out of balance (e.g., 5 members due to be elected one year, 3 the next), the Committee may reduce one member's*

term to one year in order to even out the number of committee members elected each year."

- The elections process- revise the timeframe between the distribution of the ballot and final day to vote to seven (7) days.

Action: A motion was made, seconded and carried to accept the proposed Bylaw changes

V. Academic Personnel Processes

A. Pilot Program for Routine Merit Short Form

Action: A motion was made, seconded and carried to recommend the campus **not** adopt the pilot program for Routine Merit Short Form.

Action: The Chair and incoming Chair will include a cover letter with the vote results summarizing recommendations made by DivCo including the collaboration of CAP and the AP Chairs to simplify the processes for routine merits.

B. Postponement of Tenure Review

Action: Incoming Chair Amussen will discuss this with the incoming CAP Chair in AY 2011-2012.

C. Revisions to MAPP

Action: The Chair and incoming Chair will compose a memo to the EVC and Chancellor discussing the issues surrounding the process by which the MAPP revisions have been conducted. The memo will also highlight concerns in terms of personnel processes and consultation between the Senate and Administration.

There being no further business, the meeting adjourned at 3:30 pm.

Attest:

Evan Heit, Senate Chair