

GRADUATE COUNCIL (GC)

2023-2024 Calendar for Academic Programs and Courses

Please direct questions to GC Analyst Melanie Snyder (msnyder10@ucmerced.edu)

	Date	Action
Course Proposal (CP) Deadlines	Monday, October 16, 2023	<p>Last day for all course proposals (new and revised) in Curriculog to reach the Registrar for inclusion in the Fall 2024 course schedule (offerings). The Graduate Group Chairs must ensure that the CP clears the Assessment step and is ready to be forwarded by the Registrar to Graduate Council on or before the deadline. Before submission to the Senate Office, the CP should reflect all needed corrections and clarifications from School and Registrar reviews.</p> <p>Curriculog is available here: https://ucmerced.curriculog.com/</p> <p>Last day to submit substantial revisions to the Catalog for implementation in Fall 2024. Proposals must include approval memos from the relevant School leads (Dean, Curriculum or Executive Committees, and Department Chairs) and a list of the proposed changes.</p>
	Monday, February 5, 2024	<p>Last day to submit all Course Proposals (new and revised) to the Registrar on Curriculog for inclusion in the Spring 2025 and Summer 2025 course schedules.</p> <p>Last day to submit proposals to GC for new programs or major revisions to existing academic programs for implementation in Fall 2025. <u>Proposals must include a draft Catalog copy.</u></p>
Other Internal Deadlines	October 31, 2023	<p>Concentrations and/ or Designated Emphases: Last day to submit proposals for Concentrations and/or Designated Emphases to <i>Graduate Council</i> for review and possible approval for Fall 2024. Proposals will be accepted after this date but approval cannot be guaranteed for Fall implementation. The related policy is here and associated summary form here.</p>
	January 3, 2024	<p>Catalog: Graduate Groups submit to <i>Graduate Division</i> revisions to the AY 24 - 25 UC Merced Catalog.</p>
	January 16, 2024 First day of spring instruction	<p>Bylaws: Last day to submit revised Bylaws to <i>Graduate Council</i> for internal review and approval for Fall 2024. The related policy is available here and the template here.</p>
	January 16, 2024 First day of spring instruction	<p>Policies and Procedures: Last day to submit revised Policies & Procedures to Graduate Council for internal review and approval for Fall 2024. The related policy and template are available here. Detailed instructions are here.</p>

CCGA ¹ Proposal Deadlines	September 30, 2023	<u>Graduate Groups</u> : Last day to submit a proposal for a new graduate program to <i>Graduate Council</i> for campus review and estimated submission to CCGA before the end of the <i>Spring 2024</i> semester. The CCGA's, and GC's, related policies are here and here .
	January 16, 2024 First day of spring instruction	<u>Graduate Groups</u> : Last day to submit a proposal for a new graduate program to the <i>Graduate Council</i> for campus review and estimated submission to CCGA before the end of the <i>Fall 2024</i> semester. The CCGA's, and GC's, related policies are here and here .

Fall Semester Instruction ends Friday, December 8, 2023
Spring Semester Instruction begins Tuesday, January 16, 2024

¹ CCGA: Coordinating Committee on Graduate Affairs