

Graduate Council (GC)
Wednesday, April 2, 2014
1:30 p.m. – 3:00 p.m.

AGENDA	Time
<p>I. Chair’s Report – Professor Valerie Leppert</p> <ul style="list-style-type: none"> - Strategic Academic Focusing Initiative Meeting (3/19) - Joint DivCo/FWDAF Meeting (3/31) 	5 min
<p>II. Consent Calendar</p> <ul style="list-style-type: none"> - Approval of the Agenda - Approval of the GC Meeting Minutes: <ul style="list-style-type: none"> • Draft January 22, 2014 • Draft February 12, 2014 • Draft March 7, 2014 • Draft March 19, 2014 	
<p>III. Campus Review Items:</p> <p>A. Latest Proposed Revisions to the MAPP</p> <ul style="list-style-type: none"> • 1005 Voting Procedures: no specific changes noted • 2011-2017 Professorial Series: changes made to selection process, self-statement narrative requirements, and new statement for inclusion in request for extramural letters regarding cases of leaves of absence, new denial of tenure language, revisions to the Career Equity reviews, and establishment of a Charge Committee for formal complaint processes. <ul style="list-style-type: none"> ○ Modifications- Exhibit A: Sample Solicitation Letter: Assistant Professors ○ New: UCM Career Equity Review Authorization Form ○ New: UCM Career Equity Review Checklist ○ New: Sample Solicitation Letter for Career Equity Review • 2051-2056 Lecturers SOE: Entire new section for title series Lectures SOE • 4011-4016 Academic Student Employees: Entire new section Academic Student Employees (ASEs) • 6011 Endowed Chairs: changes made to appointment process and reappointment/renewal process. <p>Action: Review and provide comments to Senate Chair López-Calvo by April 4.</p>	7 min
<p>B. COR Review Process for Research Units</p> <p>COR, in consultation with the VCR Traina drafted a set of recommendations for evaluating current research units and approving future research units on campus. The review criteria proposed are intended for centers and institutes seeking approval for the first time. The goal is for all research units seeking funds from the Office of Research to go through this approval process prior to seeking resources.</p> <ul style="list-style-type: none"> • Proposed Review Process for Research Units <p>Action: Review and provide comments to the Senate Chair by April 4.</p>	8 min

- IV. Discussion Item: Seminar Courses** **8 min**
Background: Undergraduate Council notified GC that they may discuss seminar enrollment sizes. There are no systemwide guidelines or restrictions for seminar enrollment.
- UGC notification of review of seminar courses
 - UCLA, UCR, UCB course guidelines
- V. Graduate Student Mentoring Guidelines and Best Practices** **7 min**
Background: At the October 10 meeting, GC agreed to establish a set of minimum requirements, along with providing some best practice recommendations for graduate student mentoring. The Policy Subcommittee reviewed the proposed guidelines and the subcommittee edits have been incorporated. Additional feedback should be requested from GSA, Graduate Group Chairs, Graduate Group Coordinators, Graduate Division, Ombudsman, and Campus legal before final GC approval.
- Draft- Mentoring Guidelines & Best Practices
- Action:** Review and endorse draft for broad campus consultation.
- VI. Draft Bylaws Policy and Template for Graduate Groups** **10 min**
Background: The draft policy and template were created based on Graduate Group Chair comments requesting examples of a Graduate Council approved documents. The proposed policy and template are based on the [UC Davis Graduate Program Bylaws Template](#) and [UC Davis Bylaws Policy for Graduate Groups and Departmentally-Based Graduate Programs](#).
- Draft Bylaws Policy for Graduate Groups
 - Draft Graduate Group Bylaws Template
 - Comparisons of UCD vs. UCM Documents
- Action:** Review and endorse draft documents for forwarding to the Committee on Rules and Elections.
- VII. Guest: Rachael Martin, Graduate Student Services Coordinator, PAI (2:15-2:25pm)** **10 min**
The Graduate Professional Advancement Initiative (PAI) is a professional development initiative for UC Merced graduate students, launched in fall 2013. Using an across-campus collaborative approach, Graduate Student Services established the Graduate PAI steering committee whose charge is to facilitate a campus dialogue aimed at supporting the development of professional skills into graduate training. There is no current funding for this initiative. However, Graduate Student Services submitted a budget request to the Student Fee Advisory Committee to fund this initiative. The steering committee anticipates that most of the workshops, courses, seminars, etc. will be instructed by current staff and/or faculty at UC Merced.
- Graduate PAI Steering Committee Memo
 - Chronicle of Higher Education: More Than One Possible Future – this article provides advice about preparing graduate students for jobs
- Action:** Discuss memo and provide comments to the Graduate Professional Advancement Initiative Steering Committee.
- VIII. Graduate Regulations** **15 min**
With the approval for Fast Track Review of new doctoral degrees emerging from existing emphases within the IIGP, WASC made one single recommendation to the campus: formalize graduate policies by including them in our Senate Regulations. The Policy Subcommittee was

asked to review and provide comments on the draft graduate regulations. Per Division Bylaws, changes to Division Regulations need to be presented at the Meeting of the Division scheduled on May 1, 2014.

- Draft- Graduate Regulation

Action: Review draft graduate regulations and endorse for forwarding to Senate standing committees for review.

IX. Executive Session

20 min

Upcoming GC Agenda Items:

- **CCGA Proposals**
 - **Physics Proposal-** submitted to CCGA and UCOP on 2/26
 - **Mechanical Engineering Proposal-** UCM Internal Reviewer comments due 4/21
 - **Sociology Proposal-** UCM Internal Reviewer comments due 4/21
 - **Electrical Engineering and Computer Science-** Revised Proposal submitted 3/3
 - **Molecular Cell Biology Proposal-** Senate standing committee comments due 4/21
 - **Materials Science and Engineering Proposal-** expected submission date 3/31/14

- **Continuing Student Fellowships- Graduate Group nominations provided to GC on 3/12**
Action: Review Graduate Group rankings and provide final GC rankings to the Graduate Division by April 16.

- **UCM Catalog- Graduate Studies Section**
Action Requested: Review and approve revisions to the graduate studies section of the UCM Catalog by April 16.

- **Systemwide Review Item: Proposal to Amend Senate Bylaw 55- Round 2**
Action Requested: Review and provide comments to Senate Chair by April 18.

- **Outstanding Teaching Assistant Award**
Action Requested: Review nominations and provide final recommendations to the Graduate Division by April 21.

- **Review of Graduate Advisors Handbook**
Action Requested: Discuss needed revisions and approve final revisions by April 30.

- **Guidelines for Graduate Group Policies and Procedures**
Action Requested: Review and approve template/guidelines for graduate group policies and procedures by May 23.

- **Graduate Council Committee Manual**
Action Requested: Review and approve the committee manual by May 23.

- **Discussion Items:**
 - **Interdepartmental/Interdisciplinary Graduate Programs**
Action Requested: Discuss if GC should establish interdepartmental/interdisciplinary graduate programs.
 - **Establishing Graduate Certificates and Designated Emphases**
Action Requested: Discuss if GC would like to draft policies to establish graduate certificates and/or designated emphases.
 - **Graduate Student Issues**
Action Requested: Discuss how GC can help address these issues within its own policies and in recommendations to units impacting graduate students.
 - **Web Support for Graduate Programs**
Action Requested: Discuss web support and plan for monitoring of content to conform to UC and WASC requirements for graduate program websites.