

Graduate Council (GC)
Thursday, November 21, 2013
1:30 p.m. – 3:00 p.m.

AGENDA	Pg.	Time
<p>I. Chair's Report – Professor Valerie Leppert</p> <ul style="list-style-type: none"> - Meeting of the Division (11/19) - Strategic Focusing Initiative Update - Graduate Dean Search Update 		5 min
<p>II. Consent Calendar</p> <ul style="list-style-type: none"> - Approval of the Agenda - Approval of the October 10 Meeting Minutes - Approval of the October 24 Meeting Minutes - Approval of the revised Policies and Procedures: <ul style="list-style-type: none"> • Chemistry and Chemical Biology submitted 11/12 - Approval of the CRF: PSY 230 		
<p>III. Campus Ethnic and Gender Diversity Issues</p> <p>Background: Provost/EVC Peterson has requested the Senate to consider opportunities to advance campus diversity. As a result, Senate Chair López-Calvo requested all Senate standing committees and School Executive Committees to answer four questions when discussing campus issues of diversity.</p> <ul style="list-style-type: none"> • Senate Chair López-Calvo Diversity Questions <p>Action: Discuss and provide comments to DivCo by November 22, 2013.</p>		10 min
<p>IV. Moreno Report Feedback Request</p> <p>Background: At the last Academic Council meeting, Senate Chair López-Calvo was asked to provide feedback on the anti-discrimination policies and procedures on campus. Standing committees are asked to provide feedback on any Senate procedures, assessment of timelines, and any contact or example that can illustrate whether the current anti-discrimination policies and process are effective. As this time there is no systemwide request for formal review.</p> <ul style="list-style-type: none"> • Systemwide Chair Bill Jacob Feedback Request • Moreno Report <p>Action: Review request and determine if GC should provide comments to Senate Chair López-Calvo by November 29, 2013.</p>		10 min
<p>V. Graduate Student Appointment as TA's for Graduate Courses</p> <p>Background: GC received a request to clarify if a graduate student can be appointed as a TA for a graduate statistics or methods course. APM 410 governs the appointment of TAs and sets no restrictions that TA can only be assigned for an undergraduate course. UC Campuses have their own individual policies for appointing and approving graduate student TA appointments for graduate courses.</p> <ul style="list-style-type: none"> • APM 410, Appointment and Promotion of Student Teachers • UCB, UCLA, UCD and UCSC Relevant Policies <p>Action: Review request and determine how Graduate Council would like to proceed.</p>		5 min

- VI. Proposed AY 2014-2015 Graduate Fellowship Timeline** **5 min**
 Background: GC was asked by the Graduate Division to provide feedback on the proposed 2014-2015 Graduate Fellowship Timeline. The Graduate Fellowship Guidelines will be reviewed by the GC Awards Subcommittee and discussed on December 12.
- Proposed AY 2014-15 Graduate Fellowship Timeline
- Action:** Review proposed timeline and provide comments to the Graduate Division.
- VII. Environmental Systems (ES) Graduate Degree Requirements** **5 min**
 ES faculty recently approved minor changes to graduate degree requirements for the PhD and MS program.
- ES Graduate Group Chair Memo
 - Proposed MS Degree Requirements
 - Proposed PhD Degree Requirements
- Action:** Review proposed changes to the ES graduate degree requirements and send recommendation to ES.
- VIII. Discussion Items:**
- A. Graduate “Minor” Request** **10 min**
 Background: Graduate Council received a request on the possibility of establishing a graduate minor. UCB, UCSC, UCD, UCLA and UCI offer mostly designated emphasis or certificates. UCSC offers designated emphasis, concentrations and certificates. A CCGA policy exists for establishing graduate certificates only (nothing for designated emphasis). Before proceeding, GC needs to gather more information from the Divisions Graduate Council and Systemwide Senate.
- Graduate Academic Certificate Programs
 - UCSC Designated Emphasis Policy
- B. Appointing Consultants to the Graduate Council** **5 min**
- Graduate Division Staff
 - Coordinator of Institutional Assessment
- IX. Graduate Advisors Handbook Review Schedule** **5 min**
 Background: Graduate Advisors Handbook will be renamed to the Graduate Policies and Procedures. Graduate Division and Senate Office have agreed to formalize a review schedule for this academic year. Revisions to the document will be essential for formalizing the graduate regulations.
- Draft- GC Call and Review Schedule Notification
- Action:** Review and approve the draft call and review schedule notification.
- X. Systemwide Discussion Item: CCGA Guidance for Master’s Degree Titles** **5 min**
 Background: CCGA is reviewing the issues concerning Master’s titles. No decision has been on type of guidance or whether CCGA will issue guidance. On December 4, CCGA will discuss the draft CCGA Guidance for Master’s Degree document that explains the current issues concerning Master’s titles in the UC System.
- Draft- CCGA Guidance for Master’s Degree Titles
- XI. Executive Session- GC Members Only** **35 min**

Upcoming GC Agenda Items:

- **Revised Course Buyout Policy**
Action Requested: Review Provost/EVC Peterson response and provide comments to DivCo by December 13, 2013.

- **CCGA Proposals**
 - **Physics Proposal- GC Revision requested on 10/7, Revised Proposal due 11/30**
Action Requested: Review revised proposal and send to UCM Internal Reviewers.
 - **Mechanical Engineering Proposal- submitted 11/13, sent to GC Lead Reviewer 11/14**
 - **Sociology Proposal- submitted 11/1, sent to GC Lead Reviewer 11/5**
 - **Molecular Cell Biology Proposal- submission date 11/5, sent to GC Lead Reviewer 11/5**
 - **Electrical Engineering and Computer Science- submitted 11/1, sent to GC Lead Reviewer 11/4**
 - **Materials Science and Engineering Proposal- expected submission date 3/31/14**

- **Systemwide Review Items:**
 - **Proposed revisions to Bylaw 55**
Action Requested: Review and provide comments to DivCo by January 6, 2014.
 - **Proposed revisions to APM 035, Appendices A-1 and A-2**
Action Requested: Review and provide comments to DivCo by January 10, 2014.
 - **Self-Supporting Graduate Professional Degree Programs**
Action Requested: Review and provide comments to DivCo by January 13, 2014.
 - **Proposed revisions to APM 025, APM 670 and Proposed New APM 671**
Action Requested: Review and provide comments to DivCo by January 31, 2014.

- **Review of 2014-2015 First Year & Continuing Student Fellowship Guidelines**
Action Requested: Review fellowship guidelines and forward comments to graduate division.

- **Self-Supporting Programs (SSPs) and Professional Degree Supplemental Tuition (PDST) Programs**
Action Requested: Discuss if GC would like to draft, in consultation with the Administration, guidelines for the review of new and continuing SSPs and PDST Programs.

- **Guidelines for Graduate Group Policies and Procedures**
Action Requested: Develop a template/guidelines for graduate group policies and procedures.

- **Graduate Student Mentoring Guidelines and Best Practices**
Action Requested: Draft guidelines that establish a set of minim requirements, along with providing some best practices recommendations.

- **Review of Graduate Group Bylaws**
Action Requested: Discuss is GC should establish a two-year review cycle for graduate group bylaws.

- **Graduate Council Committee Manual**
Action Requested: Review and approve the committee manual.

- **Graduate Regulations**
Action Requested: Discuss if GC should draft graduate regulations to be included in the UC Merced Regulations.

- **Review of Graduate Advisors Handbook**
Action Requested: Discuss needed revisions.

- **Coordination of Graduate Student Support Services**
Action Requested: Discuss how the coordination of services available to graduate students can best be leveraged by Graduate Division and Graduate Student Services.

- **Graduate Student Issues**
Action Requested: Discuss how GC can help address these issues within its own policies and in recommendations to units impacting graduate students.

- **Web Support for Graduate Programs**
Action Requested: Discuss web support and plan for monitoring of content to conform to UC and WASC requirements for graduate program websites.