

GRADUATE COUNCIL (GC)
Wednesday, November 18, 2015
4:00 – 5:30 pm
KL 362

Documents available at: UCM Box "[GC AY 15-16](#)"

- I. Chair’s Report – *Michael Dawson***
A. November 4 CCGA meeting updates
B. November 9 Division Council meeting updates
- II. Vice-chair’s Report – *Ramesh Balasubramaniam***
A. ES review updates
- III. Consent Calendar**
A. November 18, 2015 meeting agenda
B. October 26 draft meeting minutes Pg. 1-4
- IV. CRFs**
- [CHEM/PHYS/BEST/ME 285](#) Pg. 5-37
 - [ES 227](#). GC sent a [memo](#) on November 6. Pg. 38-59
 - [PH 201–208B](#) and [PH 241](#).
GC sent a [memo](#) on November 6. Pg. 60-63
- V. Composition of Master’s Committees**
Background: GC and graduate group policy agree that graduate groups, e.g. ES, can routinely compose an MS committee of 2 Senate + 1 Senate/non-Senate members, via submission of a request for exception.
Recommendation: Graduate Division, with authority delegated by GC, should retain right to grant exceptions allowing the third member to be non-UC Senate. ES should amend P&P to reflect need to submit appropriate documentation. Graduate Division will amend how forms and associated materials are handled depending on prior performance of graduate groups. Procedure will be reviewed periodically by Graduate Council; suggest first review is in two years..
Action: GC to reach consensus on retaining policy and wording of memo.

VI. Revised Policy for Undergraduate Program Review Pg. 64-125

Background: During its October 15, 2015 meeting, the joint GC-UGC-PROC Policy Review Subcommittee (JPRS) considered a revised policy for Undergraduate Program Review. PROC has now forwarded the appended draft revised policy to UGC and GC for review, with the primary committee for review being UGC. GC's principal task is to advise on whether a similar process of revisions and format would work for Graduate Program Review documentation (or whether we prefer a different process; it already has been decided the document will be revised). We also may comment on new aspects of this UG policy.

Action requested: GC to comment on the revised policy by December 1 such that the policy may be updated to incorporate the council's recommendations and be forwarded to PROC for enactment before the next cycle of UG program review begins in January 2016.

Comment [MD1]: UGC recommendations should be a part of our considerations.

To be reviewed particularly by GC Policy Subcommittee, with recommendation to full GC.

VII. Updates from VPDGE Zatz

- New admissions review system is live
- Graduate groups decided to hold Visitation Weekend the weekend of Feb 5-7. All graduate groups except Chemistry & Chemical Biology will be participating (they prefer to hold their own session in March when they are hosting a major event).
- Visitation weekend was moved to an earlier date this year to accommodate those graduate groups that use it for interviewing purposes.

VIII. Upcoming business

- CCGA proposals – EECS (December 15), BEST.
- Graduate Advisor's Handbook revisions
- Online CRF system for graduate courses
- Draft policy on Awards
- Finalize Concentrations & Designated Emphases policy
- Teaching as Scholarship
- Professional Degree Supplemental Tuition (PDST)
- Guidelines for TA Supervision, complement to Graduate Handbook guidance on choosing grads for TAships

IX. Other Business**X. Informational Item***Budget Framework Initiative (BFI)*

At the September 10 Division Council-Administration meeting, Chair Dawson asked for an update on BFI implementation, specifically, 1) Three Year Bachelor's including more use of summer session, 2) Major Requirements including reducing the number of units, and 3) Online Programs for Workforce Needs. Conceivably, each might affect the amount of support for graduate TAs (particularly during semesters) and thus their experiential learning / apprenticeship. There also was the possibility that we might produce undergraduates who are overall less well-prepared and therefore push additional costs onto graduate school for early 'catch up' education.

VPDUE Whitt informed the GC Chair of the following: 1) a group of faculty members have volunteered to examine what a 3-year path to a 4-year degree might entail and 2) the Major Requirements initiative will be launched in November.

XI. Executive Session (voting members only)