

Graduate Council (GC)
Meeting Minutes
Wednesday, April 30, 2014

I. Chair's Report – Professor Valerie Leppert

- UC Conference on Doctoral Student Support (4/15)
Chair Leppert reported on the following issues discussed at the UC Conference on Doctoral Student Support.
- Program Review Policy Discussion (4/18)
Chair Leppert, UGC Chair Sharping, PRC Chair Camfield and ALO Martin met to discuss the program review policy revisions. The Chairs agreed on the next steps forward for revising their policies.
- Update: 2014-2015 Chancellors and Eugene Cota-Robles Fellowship Recipients
Chair Leppert announced that the lists of recipients were made available by the Graduate Division as an informational item for GC.
- Chair Leppert reminded members of the Meeting of the Division scheduled on May 1, 2014 from 3:00-5:00pm in KL 232 and the Stamats site visit scheduled on May 2, 2014.

II. Consent Calendar

- The agenda was unanimously approved as presented.

III. Systemwide Review Items

A. Revisions to APM-190, Appendix A-2

GC was asked to review the proposed revisions to APM 190- UC Policy on the Protection of Whistleblowers from Retaliation and Appendix A-2-Procedures for Reviewing Retaliation Complaints. The proposed revisions are intended to ensure that complaints filed under the Whistleblower Protection Policy are addressed within 18 months and to provide an explanation of the whistleblower retaliation complaint process.

Action: GC will review via email and provide comments to Senate Chair López-Calvo by May 7.

B. Proposed Revised UC Policy on Supplement to Military Pay- Four-Year Renewal

GC reviewed the proposed revisions that would renew the policy covering all academic and staff employees. This policy provides eligible employees with supplemental payments equal to the difference between the employee's University base pay and their military pay and allowances until the end of the employee's active military commitment or until June 30, 2018, whichever comes first. GC members had no further revisions to the draft GC memo.

Action: Senate Analyst will forward memo to Senate Chair López-Calvo by May 19.

IV. Guest: Professor Paul Brown, Social Sciences IIGP Emphasis: Public Health Track

GC asked Professor Paul Brown, SS IIGP Public Health track lead faculty contact to: (1) clarify the degree requirements for Public Health graduate students and (2) provide details of the SS Executive Committee processes in place for admitting students into the program. Graduate Council expressed their appreciation that Public Health faculty clarified the degree requirements

for the track in a revised version of Social Sciences Policies and Procedures submitted for GC review as it is important that students have a clear, written guide to the expectations in place for them.

Members also requested a holistic timeline for Public Health including when the track would develop into a stand-alone graduate program. Professor Brown stated that the School of Public Health was on hold indefinitely and that the Public Health CCGA Proposal would be for a non-accredited program.

Regarding the Social Sciences IIGP Policies and Procedure, GC agreed to review the updated version via email. Graduate Council will provide comments before the next academic year.

V. Campus Review Item: 2014-2015 UCM Catalog Edits

GC was asked to review the compiled graduate studies and individualized graduate group sections of the Catalog. Revisions were made by the GC Chair, ALO Martin and Policy Subcommittee.

Action: GC will review and approve the revised Graduate Studies Section of the Catalog via email.

VI. Discussion Item: Program Review Policy Revisions

A. Proposed Revisions to the Program Review Policy

PRC Chair Camfield, UGC Chair Sharping and GC Chair Leppert met to discuss the proposed revisions to the Program Review Policies. In the revised GC policy, the reviews would be conducted by PROC (SACAP), preparation phase would be longer, and the program review schedule would be modified. PROC will take on coordinating academic program reviews. The hope is to make sure the administrative component would be integrated and clarify that new proposals count for program review. The committee should be supported by Office of Institutional Assessment.

A motion was made, seconded and carried to endorse the draft PROC charge and revised Graduate Program Review Policy.

Action: GC will send endorsed charge and policy to UGC for their consideration.

VII. Executive Session

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared by:

Mayra Chavez-Franco, Senate Analyst