

**Graduate Council (GC)**  
**Meeting Minutes**  
**Tuesday, December 16, 2014**  
**9:30-11:00AM**

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**I. Chair's Report – Professor Kathleen Hull**

- CCGA (12/3)

Chair Hull reported that CCGA received a debrief from Senate Chair Gilly regarding the UC's budget, received a report on the plans for the Grad Slam from the Council of Graduate Deans, and received an update on the UC Leads Program. The UC Leads Program is an undergraduate program that prepares students for graduate education in STEM fields. A total of 820 students have successfully participated in the program. UC Leads Program is scheduled to have a spring meeting at UCM and faculty were encouraged to get involved.

CCGA has also been asked to develop the compellingness criteria for Self-Supporting Programs (SSPs). SSPs are auxiliary and not part of the core mission of the UC System. Members of CCGA believe that no SSP should have detrimental effect on any other graduate program, affordability and accessibility should be ensured, and SSPs must have a robust financial model that provides additional funding for other graduate programs.

- Project Inventory Request from Vice Chancellor Reese

GC discussed the Project Inventory Request that originated from the Chancellors Cabinet Meeting on December 9, 2014. While the limited time for response precluded development of proposals for specific projects, members suggested that the following items be considered for funding either as GC projects or joint projects with Graduate Division:

- Graduate Education Tracking System: This system is envisioned for tracking the success of graduate students/programs and tracking the professional development initiatives on campus for graduate students.
- Development of an Infrastructure for Self-Supporting Programs (SSPs) and programs with a Professional Degree Supplemental Tuition (PDST): This would require a significant investment for the campus to develop the infrastructure for establishing SSPs and PDSTs, specifically funding for the market analysis needed for these proposals.

**Action:** GC will respond Senate Chair by December 19.

**II. GC Representatives**

- Division Council (12/3)- *Professor Mike Dawson*

Vice Chair Dawson reported that Vice Chancellor for Planning and Budget Feitelberg gave an update on Project 2020. DivCo discussed the possibility of contacting the Council of University of California Emeriti Association (CUCEA) to solicit names of emeriti faculty who may be interested in serving on UCM Senate committees. DivCo also discussed and approved the request to establish the Library Scholarly Communications Committee.

- Academic Integrity Task Force Meeting (12/11)- *Professor Ramesh Balasubramaniam*

Professor Balasubramaniam informed GC that the Academic Integrity Task Force is in the process of revising the current policy developed in 2005. The task force has developed a

survey that will be sent to faculty in the early spring semester. The goal of the survey is to gather information on what types of academic misconduct are not being reported.

### III. Consent Calendar

- The agenda was unanimously approved.
- The December 2 Meeting Minutes were approved as presented.

### IV. Steering Committee for WSCUC Reaffirmation of Accreditation

Provost/EVC Peterson has requested a GC representative to serve on the campus steering committee for reaffirmation of accreditation by the WASC Senior College and University Commission (WSCUC).

A motion was made, seconded and carried to approve the nomination of Professor Li.

**Action:** Senate Analyst will notify Provost/EVC Peterson of the GC nominated representative.

### V. Proposed Two-Year Pilot Program for Undergraduate Program Chairs

The Vice Provost and Dean for Undergraduate Education submitted a proposal for a two-year pilot program for Undergraduate Chairs in SNS and SSHA. GC reviewed the proposal and had the following concerns and recommendations:

- In general, members were very supportive of the proposal to formalize the appointment, duties, and compensation of undergraduate program chairs and FAOs in the two schools, and recognize that these posts may be held by one or two individuals, as appropriate to the program.
- Given the diversity of structures and relationships between undergraduate programs, graduate programs, and academic personnel units on campus, members recommend explicitly stating in the appointment letters that, at a minimum, Undergraduate Program Chairs must make teaching assignments in coordination with Graduate Group Chairs.
- Undergraduate programs should be required to draft program bylaws to codify their appointment process for Undergraduate Program Chairs. GC advises drafting a template as a guiding document for undergraduate programs to use for this purpose.

**Action:** GC will send comments to Senate Chair Sun by December 19.

### VI. Revised Graduate Policies and Procedures Handbook

Major revisions are proposed for the first three sections of the Graduate Policies and Procedures Handbook (also known as the Graduate Advisors Handbook) by the Joint Policy Subcommittee.

**Action:** GC will review the revisions proposed for Section 1-3 at the January 28 meeting.

### VII. Consultation with VPDGE Zatz

- VPDGE Zatz requested GC's approval to change the name of the Graduate Dean's Fellowship to Graduate Group Recruitment Fellowship.

A motion was made, seconded and carried to approve the fellowship name change.

**Action:** GC will notify the Graduate Division of the fellowship name change approval.

- Request for Graduate Dean's Recruitment Fellowship language that would allow deferment for one year.

**Action:** GC will vote on the proposed language via email.

**VIII. Executive Session- *GC Members Only***

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Kathleen Hull, Chair

Minutes Prepared by:

Mayra Chavez-Franco, Senate Analyst