

Graduate and Research Council (GRC)**Meeting Minutes****Tuesday, December 11, 2012****1:00 p.m. – 2:30 p.m.**

I. Guest: Vice Chancellor Jane Lawrence, Student Affairs

GRC had no strong objections to the options presented and recommended to Vice Chancellor Jane Lawrence to have students vote on the options available for commencement gowns

II. GRC Representative Report

UCORP (12/10) - *Professor Mike Cleary*

- Composite Benefit Rates- UCORP discussed the Composite Benefit Rates proposed for faculty summer salaries between 12 to 34%. UCORP wants examples on how this will affect UCM grants. Different rates have been proposed for post-doctoral scholars and each campus will have to negotiate the rates for charging sabbaticals.
- Open Access Policy- UCORP remains concerned regarding the copyright issue and indirect cost on libraries resulting from having to off set any cost for prescriptions.

Action: Chair Leppert will send a request to Graduate Groups for examples on how the proposed rates will affect faculty grants.

III. Chair's Report – Professor Valerie Leppert

- SACAP Meeting (11/29)

Chair Leppert reported that two main issues were discussed at SACAP originating from the CLO/PLO Assessment Review. The first issue is the need to integrate what the administration is doing for assessment, which is meant to satisfy an accreditation driven criteria, and program review that is a senate based process. The second issue discussed was the need to integrate administrative program review with the research mission of the campus so that units are reviewed on how they contribute to the research and teaching mission of campus. GRC discussed the need to make sure the campus is not duplicating efforts with unit and program review.

Action: Chair Leppert will communicate GRC's concerns at the next SACAP meeting.

- CCGA (12/5)

CCGA is advocating for more programs that apply for self-supporting status. UCOP has made it clear that they would like to have as few restrictions as possible on self-supporting programs and would like CCGA to review the policies for new self-supporting programs.

Action: Chair Leppert will circulate the self-supporting program policy for committee feedback.

- DivCo Meeting (12/6)

The main discussion item was the Composite Benefit Rates that will be significantly impacting faculty research grants.

- Update: UCLA Settlement Requirements and Research Laboratory Safety Management

- February 2013 Visit: Keith Williams, Director of UC Online Education Program

IV. Consent Calendar

- The agenda was unanimously approved as presented.
- The draft memo to DivCo regarding the Political Science and Sociology Bylaw 55 Unit Proposals were approved with some minor edits.
- CRF Subcommittee removed POLI 253 from the consent calendar, as the full title and abbreviation do not correspond to the syllabus. The CRFs listed below were approved as presented.
 - POLI 224
 - POLI 225
 - POLI 227
 - POLI 240
 - POLI 254

Action: Senate Analyst will send approved CRFs to the Registrar.

V. Committee for the Review of PLO Reports

The Committee for the Review of PLO Reports has a process in place for the review of undergraduate reports in which feedback is provided to the programs. ALO Martin has asked for feedback on what type supportive feedback can be provided to graduate programs regarding their program assessment practices as reported in PLO Reports.

GRC reviewed the PLO Report review template and rubric. Members had the following comments:

- While members believe the work is necessary to build a culture of assessment on campus the charge of the Committee for the Review of PLO Reports should be revised to minimize the workload for members.
- PLO review should be integrated in the program review process.
- A member recommended doing a sampling of PLOs once every year so that feedback provided to the graduate programs is more strategic.

Action: Senate Analyst will draft memo and circulate for committee feedback.

VI. Summer Session Calendar

GRC was asked to review the proposed Summer Session Calendar. The proposed calendar adopts the six and eight week session offered in 2012 with an additional new six-week session. The new six-week session would begin immediately after the first six-week session and end on the same date as the eight-week session.

GRC had no objections or revisions to the proposed summer session calendar.

Action: Senate Analyst will draft approval memo for forwarding to DivCo by January 11.

VII. Rolling CRF and Catalog Copy Deadlines Calendar

The document giving due dates for CRFs and Graduate Program Catalog Copy was revised to improve clarity by the GRC Chair, Analyst, Registrar, and Student Affairs. Assistant Graduate Dean Callale Concon briefed GRC on the history behind the review of the Catalog- Graduate Studies Section. Members agreed that GRC's role should only be reviewing the catalog copy for senate policy compliance and not compiling the revised graduate group sections. Moving

forward, the Graduate Division will be sending the call for Catalog revisions to the graduate groups and compile them with track-changes (or equivalent) for GRC's review.

Action: Senate Analyst will send memo to graduate groups regarding the spring 2013 CRF deadline.

VIII. Executive Session- *GRC Voting Members Only*

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared By:

Mayra Chavez, Senate Analyst