

Graduate and Research Council (GRC)**Meeting Minutes****Tuesday, February 26, 2013****2:00 p.m. – 3:30 p.m.**

I. Chair's Report – Professor Valerie Leppert

- DivCo (1/13)

Chair Leppert provided a report on the relevant GRC discussion items from DivCo meeting.

II. GRC Representative Report– Professor Ruth Mostern

- CAPRA (2/21): Professor Mostern had nothing new to report as the FTE request process will be discussed at next CAPRA meeting.
- UCOLASC (2/22): Professor Mostern was unable to attend in-person as the meetings conflict with her teaching schedule.
- Joint Administration-Senate Library Working Group: Co-Chair Mostern reported that she met with Co-Chair Donald Barclay, Interim University Librarian, to discuss the goals for the working group. Co-Chair Mostern noted that the committee has not been constituted and are waiting for representatives to be appointed.

Action: Chair Leppert will ask CoC and Senate Chair for an update on the status of the faculty appointments for the working group.

III. Consent Calendar

- The agenda was unanimously approved as presented.
- The draft Call for Faculty Research Grants was approved with minor edits.
- The CRFs listed below were approved as presented.
 - POLI 253
 - POLI 255
 - POLI 260
 - POLI 297
 - POLI 298
 - POLI 299
 - CHEM/MATH/PHYS/QSB 270

Action: Senate Analyst will send approved CRFs to the Registrar.

IV. Model for Graduate Group Funding AY 2013-2014– Dean Chris Kello

Graduate Program funding policies and streams for graduate students have changed every year. In recent months, the administration has reiterated their goals to improve graduate programs, increase number of graduate students, and enhance the research profile of the campus. Without funding stability these goals will be hard to accomplish. Dean Kello was asked to provide an update on his efforts to stabilize funding policies and streams for graduate students.

Action: GRC will send a formal memo to Dean Kello requesting a final draft of the funding model for AY2013-2014, as well as a timeline for GRC review of the model.

V. Guest: Tom Peterson, Provost and Executive Vice Chancellor

Chair Leppert introduced Provost/EVC Peterson and thanked him for his attendance. GRC and Provost/EVC Peterson discussed issues of concern for graduate groups and students.

Action: GRC will invite Provost/EVC Peterson to attend the next GRC meeting to discuss plans for graduate programs that need CCGA approval, graduate program review, research safety management, and GRC faculty grants.

VI. First Year Fellowships: Chancellor & Eugene Cota-Robles

GRC was asked by the Graduate Division to provide a rank list of nominees for the Chancellor Graduate Fellowship and Eugene Cota-Robles Fellowship. No rubric exists for ranking or reviewing these fellowship applications. Awards Subcommittee Chair Mostern provided an overview of the criteria used to rank the proposals. GRC reviewed the Award Subcommittee rankings and had the following recommendations:

- Fellowship Guidelines should provide explicit directions to graduate groups regarding key elements that should be incorporated in the endorsement letter.
- Would be helpful to require graduate groups to define the rubric and metrics for nomination.
- Graduate Division should develop an application for the Chancellor Fellowship similar to that of the Eugene Cota-Robles Fellowship so that evaluation process is easier.
- Diversity should be defined for the Eugene Cota-Robles application and/or require Graduate Groups to provide a quick explanation on how they define diversity when making the nominations.

GRC approved the Award Subcommittee rankings and recommendations.

Action: Chair Leppert and Senate Analyst will draft a memo for forwarding to Graduate Division.

VII. Policy Subcommittee- Chair Sayantani Ghosh
Graduate Group Policies & Procedures

Action: GRC will discuss subcommittee comments and review the draft memo for the Graduate Group Policies and Procedures Call at the next meeting.

IX. Reorganization of Senate Committee Structure and Membership

GRC was asked to provide feedback on the possible reorganization of the Senate standing committee structure. Members strongly agreed with the proposed GRC committee split that may potentially increase faculty service and streamline committee workload. Chair Leppert will work on a draft memo and propose a division of committee duties for DivCo's consideration.

Action: Chair Leppert will circulate a draft memo for committee feedback.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared by:

Mayra Chavez, Senate Analyst