

Graduate and Research Council (GRC)**Meeting Minutes****Tuesday, January 15, 2013****2:00 p.m. - 3:30 p.m.**

I. Chair's Report – Professor Valerie Leppert

- CCGA (1/2)
 - Chair Leppert provided an update on the Composite Benefit Rates. UCOP has proposed multiple rates and the rate for sabbatical has yet to be resolved. A new concern has been raised by faculty regarding contributions to UCRP and Chair Leppert will be attending the DivCo meeting to obtain more information.
 - CCGA continues to discuss issues for student tuition with Self-Supported graduate programs. There are two alternatives for programs to charge different rates to students that make it hard for a program to break even and UCOP is proposing decreasing tuition restrictions for self-supported graduate programs. A taskforce has been established to revise the current policy for self-supported programs. One of the suggested changes would require 29% of the tuition received by self-supported programs be allocated to return to aid.
- Update: UCLA Settlement Requirements and Research Laboratory Safety Management
Chair Leppert asked Professor Jason Hein to provide an update. Professor Hein provided an overview of the requirements that faculty will need to meet for the next compliance deadline. The Office of Research and EHS have determined that all faculty will need to meet the SOP compliance and complete an online safety training. Professor Hein raised the issue that the campus EHS is establishing additional requirements that are not required systemwide.
Action: GRC will continue the discussion on the research lab safety policy at the next meeting.
- Chair Leppert encourages members to attend the meeting with Keith Williams, Director of UC Online Education scheduled on Thursday, February 14, 2013.
- Urban Land Institute Report
Chair Leppert announced that DivCo is expected to review the report. A member asked for clarification if this new report would take the place of the Campus Long-Range Development Plan.
Action: Chair Leppert will follow-up on a member's request to know if the Campus Long-Range Development Plan will be revised by the administration as some graduate groups use this document for recruitment purposes for tenured faculty.

II. Consent Calendar

- Approval of the Agenda
Action: The agenda was approved as presented.
- Approval of draft memo to Graduate Groups, March 1 CRF Deadline
Action: Senate Analyst will revise memo and distribute to graduate groups.

III. Request for SNS GRC Volunteer- Steering Committee for the WASC Interim Report

CoC Chair Gopinathan has asked for a GRC member from the School of Natural Sciences to serve on the Steering Committee for the WASC Interim Report. The Steering Committee will be charged with overseeing the development of the report due on March 1, 2014 to the WASC Commission. GRC agreed to send a request to graduate groups in the School of Natural Sciences for a volunteer.

Action: Senate Analyst will send a request to graduate groups for forwarding to CoC by January 15.

IV. Revised CRF Policy, Form and Workflow

The course request policy has been reviewed and revised by the GRC Chair, Analyst, Registrar and ALO. GRC reviewed and discussed the revised CRF policy, form and workflow. Members had no objections to the proposed changes.

A motion was made, seconded and carried to approve the revised CRF policy, form and workflow.

Action: Senate Analyst will send approved documents to graduate groups and coordinators for further review.

V. Timeline for Review of the Graduate Program Review Policy and Procedures

Action: GRC will discuss the timeline for review of the Graduate Program Review Policy at the next meeting.

VI. Executive Session- *GRC Voting Members Only*

No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared By:

Mayra Chavez, Senate Analyst