

Graduate and Research Council (GRC)**Meeting Minutes****Tuesday, January 29, 2013****2:00 p.m. – 3:30 p.m.**

I. Chair's Report – Professor Valerie Leppert**- DivCo (1/16)**

DivCo was asked by SACAP to review a draft memo to faculty asking them to integrate assessment service in the academic personnel case review process. DivCo will ask SACAP to revise the memo so that its clear SACAP is not forcing faculty to work on assessment but encouraging it.

- Chair Leppert reminded members of the call for FTE Requests distributed last month. A member raised the issue of multiple documents related to the budget call being circulated. GRC discussed the need for clarification on how the FTE process integrates with the overall budget process.

Action: Chair Leppert will follow-up with members' confusion regarding the different documents (FTE Request & Budget Call) that were sent to the Schools.

II. GRC Representative Report**- CAPRA (1/24) – Professor Ruth Mostern**

CAPRA's main item of discussion has been the development of the FTE Request Process.

III. Consent Calendar**- The Agenda was unanimously approved as presented.****- The CRFs listed below were unanimously approved as presented.**

- POLI 226
- POLI 228
- POLI 235
- POLI 269
- POLI 290

Action: Senate Analyst will send approved CRFs to the Registrar.

- The CRFs listed below were removed from the consent calendar.

- POLI 255
- POLI 260
- QSB/PHYS/MATH/CHEM 270

IV. Hellman Family Faculty Fund

The last two years the Hellman Family Faculty Fund has awarded grants that are intended to support the research activities of promising Assistant Professors in their second or third years of their pre-tenure period. GRC was given the task to advise the EVC/Provost regarding the call, recommending the amount of each award, and reviewing faculty proposals. GRC discussed the UC Merced-Hellman Foundation Agreement and the 2012 Hellman Fellowship Call. Members agreed that the Hellman Committee should not be primarily GRC representatives and the Provost's Office should be responsible for finding the membership for the committee, as per agreement between the Provost's Office and DivCo in previous years. A member also recommended that the Provost's Office develop and provide clear review guidelines to the Hellman Committee so that the review of applications is not conducted on an ad-hoc basis.

Action: Chair Leppert will draft memo conveying the recommendations of committee regarding the Hellman Faculty Awards for forwarding to the Provost/EVC Peterson.

V. Request for GRC Review- English and Spanish Undergraduate Majors

UGC extended the consultation process and invited GRC to comment on the proposals to establish a B.A. in English and a B.A. in Spanish. Members had no comments on the proposals.

Action: Senate Analyst will notify UGC by January 31 that GRC declined to comment.

VI. PHYS-CHEM Name Change Proposal

The IGP Physics and Chemistry Graduate Group Emphasis submitted a proposal to change the group name to IGP Physics Graduate Group Emphasis. This is a result of Chemistry and Chemical Biology (CCB) becoming an approved stand-alone graduate program and the name no longer reflecting the current membership of the graduate group. GRC reviewed the memo from the Physics Graduate Group Chair regarding the request and had no objections to the name change. GRC agreed to request an updated copy of their Bylaws, faculty membership, updated graduate student list, and their revised Policies and Procedures.

Action: Chair Leppert will send the committee request for additional information to the Physics Graduate Group Chair.

VII. Campus Research Safety- Professor Jason Hein

With the growth of the campus and the UCLA lab settlement affecting research safety practices over the foreseeable future, there appears to be a need for research advocacy on the part of the senate, administration, and faculty on this issue. Professor Hein compiled information on other campuses have formed their research safety committee. GRC reviewed the information provided and agreed to send a memo to VCR Traina regarding the need for senate involvement in research safety oversight, and recommend an organization to develop a joint senate-administrative research safety committee on campus.

Action: Chair Leppert and Professor Hein will draft a memo and circulate for committee feedback. Chair Leppert will consolidate comments for forwarding to VCR Traina.

VIII. Campus Recharge Committee

High purchase/operating cost instrumentation is often operated on a recharge basis in centralized facilities on campus. Recharge policy/rates are currently under the purview of the campus recharge committee, which is in the process of being reconstituted. GRC discussed the problems with the lack of school and faculty representation on the previous recharge committee. Members were concerned with a requirement currently under discussion to require faculty approval of all instrumentation use.

Action: Chair Leppert will draft memo to VCR Traina regarding the need to reconstitute the Campus Recharge Committee.

IX. Model for Graduate & Faculty Funding for AY 12-13 – Dean Chris Kello

A new model is in place this year for disbursement of graduate program funding and GRC's role (if any) in graduate program/student funding distribution needs to be finalized. Last year GRC decided that no graduate student summer funding would be distributed directly by the committee. As a result, the Graduate Division distributed the funding normally allocated for summer fellowships directly to the Schools. Dean Kello stated that funding could be provided for

summer fellowships in the form of USAP dollars that would affect the loan eligibility for students. A member discussed the concern that Schools were not aware that funding provided by the Graduate Division included graduate student funding for the summer. Dean Kello agreed to follow-up with the confusion in the School of Engineering regarding graduate group funding provided at the beginning of the year. Members asked for Dean Kello to determine if any other type of funding will be coming to GRC.

Dean Kello asked for GRC to discuss the graduate funding model for AY 13-14 at the next GRC meeting.

Action: Senate Analyst will add the graduate funding model as a discussion item at the next GRC meeting.

- X. Executive Session- *GRC Voting Members Only***
No minutes were recorded for this portion of the meeting.

There being no further business, the meeting adjourned.

Attest:

Valerie Leppert, Chair

Minutes Prepared by:

Mayra Chavez, Senate Analyst