

Graduate and Research Council (GRC)
September 28, 2011

Meeting Minutes

I. Meeting

Pursuant to call, the Graduate & Research Council met at 3:00 pm on Wednesday, September 28, in Room 362 of the Kolligian Library, Chair Will Shadish presiding.

II. Consent Calendar

The agenda and the September 14 Meeting Minutes were approved as presented.

III. GRC CRF Subcommittee Report

Professors Carpin, Innes, Johnson

There were no CRF requests.

IV. Campus Review Item

Senate-Administration Committee on Assessment (SACA)- Digital Assessment

ACTION: Send GRC comments to SACA: report conclusions are sensible and GRC is in favor of moving forward with electronic evaluations for the campus. Note that an electronic system will be cost effective both in terms of operation and staff resources. However, GRC would like to make clear that student feedback is invaluable and it is imperative the campus has a system in place to ensure students complete instructor evaluations.

V. Chemistry and Chemical Biology Proposal

ACTION: Send CCGA proposal to review subcommittee along with reviews from last year's proposals as a template or guide.

VI. Library Subcommittee-

ACTION: Send notification to DivCo regarding the constitution of the subcommittee once slate is final, Sholeh Quinn will be the Chair and Rob Innes the GRC representative.

VII. UGC Draft Policy for Online Courses

ACTION: Circulate draft memo to committee and send response to UGC and DivCo. While there may be some exceptions, GRC has reservations whether substantial amounts of Graduate Education should be undertaken in an online format. The UGC policy and set of guidelines seems appropriate for large enrollment undergraduate education but graduate courses should typically have substantially more contact

hours. Add "Appropriate contact hours will vary based on the course level from lower division through upper division to graduate."

VIII. Compensation for Graduate Groups Chairs

ACTION: Create committee response and send to DivCo. GRC supports the notion that Graduate Group Chairs be compensated the same amount as Bylaw 55 Unit Chairs even if the roles are simultaneously occupied by the same faculty member, there should be a campus-wide standardization in compensation across Schools, compensation for these positions should be reviewed periodically to ensure it is consistent with workload as it is likely the workloads will change over time.

IX. Graduate Group Funding 2011-2012

ACTION: Compile discussion highlights along with original EVC memo and GRC minutes to be presented at the next meeting for further discussion.

ACTION: The Chair and past Chair will work on a distribution of allocated of funds.

X. Informational Item

UGC is currently revising its schedule for program review.

There being no further business, the meeting adjourned at 4:30pm

Attest:

Will Shadish, GRC Chair