

**Graduate and Research Council (GRC)**  
**Minutes of Meeting**  
**January 18, 2012**

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**Meeting**

Pursuant to call, the Graduate & Research Council met at 3:00 pm on Wednesday, January 18, in Room 232 of the Kolligian Library, Chair Will Shadish presiding.

**I. Chair's Report – Professor Will Shadish****II. Consent Calendar**

The Agenda and the December 7 Meeting Minutes were approved as presented.

**III. GRC CRF Subcommittee Report**

*Professors Carpin, Innes, Johnson*

**IV. Data Management- guest Emily Lin and Interim Librarian Donald Barclay**

**ACTION:** GRC will send a memo to the EVC/Provost endorsing the idea that the library act as a clearinghouse for data curation on campus. GRC will request that the EVC ask the Interim University Librarian for a plan for data curation that could be considered further by both the Research Computing Committee currently appointed by VCR Sam Traina's office and GRC.

**V. Chemistry and Chemical Biology CCGA Proposal**

**ACTION:** A memo will be sent to DivCo with the recommendation to approve the Chemistry and Chemical Biology CCGA proposal and forward the recommendation to the Chancellor.

**VI. Faculty Grant Call**

**ACTION:** GRC approved the Call for Faculty Grants. The Call will be distributed to all faculty as soon as possible.

**VII. Graduate Division Fellowships**

**ACTION:** Chancellor's Fellowship- Each member of GRC will review and submit applicant rankings by January 30. GRC will discuss the rankings at the February 1 meeting.

**ACTION:** Request the Graduate Division create a spreadsheet showing Chancellor's Fellowship applicants name, program, undergraduate institution, undergraduate GPA, and GRE scores.

**ACTION:** Reviewers were assigned to rank the Eugene Cota-Robles Fellowship. Rankings will be due to GRC by February 1.

**ACTION:** The GRC analyst will keep a log of member participation in reviews and on subcommittees to ensure equal distribution of workload.

**VIII. Graduate Program Review Revisions-**

**ACTION:** Verify who sends out the initial letter of notification to the programs being reviewed. GRC would like it to not be the duty of the PRC but the duty of either the Manager of Program Review or the Senate Office.

**ACTION:** Add a conflict of interest statement so that a member of the Program Review Committee cannot be a member of the program being reviewed.

**ACTION:** Add language in the policy where a Program Review Committee is appointed each year and will be responsible for following the two year review process for the programs assigned to the year of appointment.

**ACTION:** Send the revised Program Review Policy to GRC via email for consent then send to DivCo for review.

**IX. Conjoined Courses**

There being no further business, the meeting adjourned at 4:30pm

Attest:

Will Shadish, GRC Chair