

Undergraduate Council (UGC)

UGC Minutes
Tuesday, September 17, 2019
3:30pm – 5:00pm
KL 232

I. Chair's Report – Jay Sharping

A. Members welcomed Cindy Chavez, Non-Senate Faculty Academic Council Representative

B. [Divisional Council Meeting, September 4, 2019](#)

The EVC/Provost reported that the campus had a projected enrollment increase of 800 students for AY 2019-20, but only realized a 300-student increase. This will have significant impacts on the campus's budget. Planned faculty and staff hiring will remain unchanged. He also reported on the needs to address enrollment concerns, including transfer enrollments.

Campus and Systemwide review items will be distributed to specific committees, rather than to all committees as has been precedent. To ensure broad awareness of review items, and to retain the option to review, all committee and school chairs will receive weekly a summary of all review items.

The Senate chair summarized the Senate goals for AY 19-20 put forward for the Shared Governance Retreat.

- Continuing to strengthen shared governance
- Implementation of integrative planning in support of R1
- Implementation of enrollment strategy committee
- Redesign of sponsored research services
- Revisiting Senate service remuneration
- Faculty salary gap
- Post 2020 planning, including for financial sustainability
- Gallo school pre-proposal

Members also discussed academic freedom. The Provost asked the Senate to consider identifying a lead individual and perhaps a committee to support the campus's membership in the [Scholars at Risk Network](#).

II. Consent Calendar

A. The agenda was approved with the addition of a PROC ¹update, provided by Susan Amussen.

B. The [September 3 Minutes](#) were approved as presented.

III. PROC Report – Susan Amussen

- PROC is tasked with the oversight of the various program reviews.
- An ABET accreditation site visit recently took place in SOE.
- Discussion items included possible upcoming changes in the committee's membership. The committee will be co-chaired by the Associate VP for Academic Planning and Budget and the

¹ Periodic Review Oversight Committee

Senate Vice Chair. Members of various Senate committees also serve on PROC. A description of the membership can be found [here](#).

IV. Approval of Courses

The following courses were approved and the Registrar has been notified on September 17, 2019.

- [ME - 129 – Tribology](#) (New)
- [ME - 145 - Lagrange Dynamics](#) (New)
- [ME - 146 - Sensors and Actuators in Mechatronics](#) (New)
- [NSED - 090X - Introduction to Teaching Science/Math](#) (Discontinue)

V. Campus Review Items

A. [Computer Science Engineering Department Academic Honesty Policy](#) (effective Fall 19) – Susan Amussen and Michael Beman

The policy was developed by the CSE faculty in collaboration with the Office of Student Conduct, the relevant School of Engineering staff and the Registrar. Per recent correspondence from the SoE, it is FERPA compliant. Information about FERPA is available here:

<https://registrar.ucmerced.edu/policies/ferpa#Basic>.

Members discussed the two approaches to violations for the Academic Honesty Policy:

- Stage 1 (instructor-led)
- Stage 2 (formal procedure)

The policy needs to clarify if it only applies to the instructor-led process and possibly articulate when the formal disciplinary procedures are invoked.

A memo will be sent to the CSE Department Chair.

B. [Chemistry and Chemical Biology Department Request to Change the Name of the Chemical Sciences major and minor to Chemistry](#) – David Kaminsky

The change was approved unanimously in NS and would align the program with analogous programs at other universities. CAPRA endorsed the name change on September 13, 2019.

The proposal was endorsed with one recusal, with the provision that the Chemistry and Chemical Biology Department determine an effective term for implementation of the change, in consultation with the Registrar and the Office of Admissions.

UGC will respond to DivCo by September 23, 2019.

VI. Proposal for a Program of Graduate Studies in Cognitive and Information Sciences

- [Proposal](#)
- [CCGA Degree Program Format for Graduate Program Proposals](#)
- [CCGA Handbook](#)
- [Graduate Council Policy](#)

Two UGC members will serve as lead readers.

The proposal and associated comments will be discussed on October 1.

VII. Review Week Proposal

Three UGC members agreed to serve as lead readers. This item will be revisited on October 1.

VIII. Library and Scholarly Communications Bylaw Revisions

The proposed revisions increase the faculty membership of the committee to five from four, and change the composition of the committee to being broadly representative of the schools (and populated by the Committee on Committees) from being composed of a representative each from the Committee on Academic Planning and Resource Allocation, the Committee on Research, Graduate Council and Undergraduate Council. Additionally, the Chief Information Officer (CIO) has been removed as an ex-officio member, at the CIO's request. Finally, a small revision has been made to [bylaw II.IV.4.B.2](#) addressing the committee's role in the Library's budget.

The Chair will lead the review of this item.

Members will be invited to review a draft memo via email. UGC's comments are due to DivCo by October 8.

IX. Systemwide Review Item

A. [Proposed Revised Presidential Policy on Native American Cultural Affiliation and Repatriation](#)

President Napolitano requested Provost Brown to convene a workgroup to substantively revise the existing Policy and Procedures on Curation and Repatriation of Human Remains and Cultural Items. The policy pertains to the treatment and repatriation of Native American and Native Hawaiian human remains and cultural items under the University's stewardship and the University's compliance with the federal Native American Graves Protection and Repatriation Act (NAGPRA).

Deadline for comments: September 24, 2019.

UGC declines to opine. The Senate Chair will be notified.

X. Executive Session – No Minutes Are Taken.