

UNDERGRADUATE COUNCIL (UGC)

Deadlines for submission of Catalog sections, Courses, new and revised proposals for majors and minors.

Academic Year 2022-2023

Please direct questions to Fatima Paul (fpaul@ucmerced.edu) and Melanie Snyder (msnyder10@ucmerced.edu)

Monday, October 17, 2022	Last day to submit new and revised Course Proposals to the Registrar (via Curriculog), for inclusion in the Fall 2023 schedule of classes. The School Curriculum and Executive Committees must ensure that the Course Proposals (CPs) complete the Assessment and Department/School steps, and are ready to be forwarded by the Registrar to the Undergraduate Council on or before the deadline. Before submission to the Senate Office, the CPs should reflect all needed corrections and clarifications from School and Registrar reviews. Extensions to this deadline must be submitted in writing to fpaul@ucmerced.edu and msnyder10@ucmerced.edu for consideration by Council.
Friday, December 9, 2022	Fall Instruction Ends Friday, December 16, 2022 Fall Semester Ends
Tuesday, January 17, 2023	Spring Instruction Begins
Monday, February 6, 2023	Last day to submit all Course Proposals (new and revised) to the Registrar on Curriculog for inclusion in the Spring 2024 and Summer 2024 course schedules . Last day to submit proposals to UGC for new programs or major revisions to existing academic programs (academic programs include but are not limited to majors, minors and the General Education program) for implementation in Fall 2024 . <u>Proposals must include a draft Catalog copy.</u>
Monday, February 27, 2023	Last day to submit revisions to the Catalog (e.g. revised majors, minors,) for implementation in Fall 2023. Proposals must include approval memos from the relevant School leads (Dean, Curriculum/Executive Committees, and Department Chairs) and a list of the proposed changes.